

 BOND UNIVERSITY	SMOKING ON CAMPUS PROCEDURE
Procedure owner:	Vice President Operations
Contact officer:	Vice President Operations
Approval authority:	Vice President Operations
Date of next review:	6 September 2024

1. PURPOSE AND OBJECTIVES

Bond University is committed to maintaining a smoke free environment for students, staff and visitors.

2. AUDIENCE AND APPLICATION

This Procedure applies to all staff, students, contractors and visitors to any Bond University Campus.

3. ROLES AND RESPONSIBILITIES

Role	Responsibility
Staff member engaging contractors	Clause 4.1 Must inform contractors of this Procedure
Campus Security	Clause 4.1 May ask anyone not complying with this Procedure to leave the campus

4. THE PROCEDURE

The use of all [Smoking Products](#), including [Electronic Cigarettes](#), is prohibited in Bond University vehicles and on Bond University property, including all indoor and outdoor areas, except in [Designated Smoking Areas](#).

4.1. Compliance

Non-compliance with this Procedure by staff and students will be dealt with in accordance with the normal disciplinary procedures.

It is the responsibility of the University staff member who engages a contractor to inform them of this Procedure. Contractors who do not comply with this Procedure should be reported to the Campus Security Manager and may be asked to leave the campus.

Bond University event organisers are responsible for informing visitors to the campus of this Procedure. Visitors who do not comply with this Procedure may be asked to leave the campus.

5. DEFINITIONS, TERMS, ACRONYMS

Designated smoking areas	Areas that are specifically approved by the Vice President Operations to be used for the purposes of smoking – refer to Campus map .
Electronic cigarettes	Include e-cigarettes, e-cigars, vapour pens or a personal vapour or any other device used for inhalation, exhalation or emission of a substance or any product that results in the expulsion of a vapour.
Smoking Products	Any tobacco product, herbal cigarette, loose smoking blend, cigarette papers, cigarette making machines, cigarette filters and electronic cigarettes.

6. RELATED DOCUMENTS

[Campus Management Policy](#)
[Campus map](#) with designated outdoor 'smoking areas'
 Smoking Free Campus [website](#)

7. MODIFICATION HISTORY

Date	Sections	Source	Details
10 May 2022			Converted Policy (COR 1.13) to this Procedure
6 September 2021			
8 August 2018			Date first approved