BOND UNIVERSITY	**STUDENT CODE OF CONDUCT POLICY**
Policy Owner	University Registrar
Contact Officer	University Registrar
Endorsement Authority	University Registrar
Date of Next Review	November 2026

1. PURPOSE AND OBJECTIVES

The standards of conduct for all Bond University Students, as set out in this Code of Conduct, are intended to uphold the good order and management of the University. All students must meet these standards of conduct when participating in University activities and when interacting with fellow students, staff, and other members of the University community such as clients and visitors.

The objectives of this Policy are to:

- encourage conduct which the University community considers appropriate and discourage conduct which the University community considers inappropriate;
- promote an environment where everyone is treated fairly and with respect, and free from Racism and unlawful Discrimination. All staff students and visitors are required to comply with the University's Anti-Discrimination and Anti-Racism Policy;
- promote the University's commitment to dealing with allegations of misconduct in an equitable, consistent, transparent and timely manner; and
- identify Decision Makers, their jurisdiction and penalty powers.

2. AUDIENCE AND APPLICATION

This Student Code of Conduct applies to the conduct of all Bond University students which:

- occurs in the course of undertaking any coursework Subject at the University;
- occurs on land or property owned, leased or occupied by the University (or entities it controls) or a University-affiliated residential college;
- occurs in relation to any work experience or placement program which has a connection to the University;
- is facilitated by, or occurs when using, the University's information technology resources or other University equipment;
- relates to another member of the University community;
- occurs when a person is representing the University in any capacity, including membership of University-affiliated clubs and societies;
- occurs in the course of any University-affiliated activity; or
- otherwise has the potential to affect their suitability to continue as a student of the University, having regard to all relevant circumstances, including fitness to study and the wellbeing or safety of members of the University community, regardless of whether the conduct occurs in their capacity, or circumstances associated with their status, as a student.

The University may deal with alleged misconduct in accordance with this Code of Conduct if the student who is alleged to have committed the misconduct ceases to be a student before proceedings are finalised and may proceed as if the person had continued to be a student.

Students participating in sports at Bond University will be subject to the relevant District/State/National sports Codes of Conduct as well as this Code of Conduct.

In cases involving allegations of Gender-based Violence, the application of this Policy will be subject to the requirements of the Gender-based Violence Prevention and Response Policy and associated procedure.

The University may elect not to act under this Code of Conduct if it reasonably considers that there is insufficient evidence of the alleged misconduct to undertake an investigation and/or that the allegations concern a student acting in a purely private capacity. Where the University has previously elected not to act, it reserves the right to investigate based on the emergence of new and compelling evidence.

The University may decline to deal with alleged misconduct, or delay misconduct proceedings, where another avenue is considered more appropriate.

Allegations that higher degree by research students have engaged in research misconduct will be managed in accordance with the Research Misconduct Policy.

3. ROLES AND RESPONSIBILITIES

Role	Responsibility
Vice Chancellor	▪ May waive the requirements of this Policy as considered appropriate
University Registrar	▪ Manages allegations of student misconduct, including resolving disputes or uncertainty as to whether a matter falls within the jurisdiction of a specific decision maker ▪ Determines the correct or intended interpretation and scope of this Policy ▪ May decide cases of alleged general misconduct
Executive Dean of Faculty or Head of University Academic Unit (UAU)	▪ Decision maker in cases of alleged academic misconduct relating to the teaching and Assessment activities conducted by the Faculty or UAU
Faculty or UAU Disciplinary Committee	▪ Considers and makes recommendations in cases of alleged academic misconduct relating to the teaching and assessment activities conducted by the Faculty or UAU
Associate Dean (Student Affairs & Service Quality) or equivalent	▪ Advises or warns students in relation to Poor Conduct that occurs in a Faculty or UAU context
Director, Campus Life	▪ Decision maker in cases of alleged general misconduct relating to University facilities and their use, including Student Housing
Director of Sport	▪ Decision maker in cases of alleged general misconduct relating to behaviour when representing the University in sports
University Librarian	▪ Decision maker in cases of alleged general misconduct arising in, or in connection with, the Library facilities or materials of the University
Director, Information Technology Services	▪ Decision maker in cases of alleged general misconduct relating to misuse of the IT facilities of the University
University Disciplinary Board	▪ Decision maker in cases of alleged academic or general misconduct as referred to it
University Appeals Committee	▪ Decision maker in student appeals relating to findings of academic or general misconduct

4. POLICY STATEMENT

4.1 Principles of Integrity

Bond University views integrity as acting in accordance with seven principles of integrity: honesty, fairness, trust, professionalism, courage, responsibility, and respect (see ICAI, 2014). These principles apply across each of the following pillars of integrity:

- Personal integrity – demonstrating the principles of integrity in the behaviour adopted at all times;
- Professional integrity – demonstrating the principles of integrity through an unwavering commitment to professional behaviour and standards;
- Academic integrity – demonstrating the principles of integrity in words and actions across all aspects of academic endeavour; and
- Research integrity – demonstrating the principles of integrity across all aspects of the research process.

The Academic Integrity Policy sets out the University's commitment to academic integrity, recognising that academic integrity is vital to learning, teaching and research, and is a shared responsibility across the University.

The Bond University Student Charter sets out the expectations which students may have of the University during their education at Bond. It also outlines what can be expected of students while they are undertaking their studies at Bond, including recognition that ethical and honest behaviour and treatment underpins the relationship between the University and each student.

4.2 Poor Conduct

Poor conduct refers to behaviour which is inconsistent with the University's principles of integrity and/or its expectations under the Bond University Student Charter but displays one or more of the following general characteristics:

- it was unintentional;
- it may result from inexperience (e.g., during the first Semester of enrolment);
- it may reflect cultural considerations; and/or
- it reflects other mitigating circumstances.

Recidivist behaviour that would otherwise be considered poor conduct may be regarded as misconduct if the student has previously been counselled about the standards of integrity and behaviour expected by the University.

4.3 Definition of Misconduct

Misconduct by a student is any violation of this Code of Conduct, whether inadvertent or deliberate, and can arise from a single act or omission, or a pattern of behaviour. It constitutes prohibited behaviour by a student, or an attempt to commit prohibited behaviour, that:

- impairs the reasonable freedom of others to pursue their studies, research, duties and other lawful activities at the University or on the site of a partner or affiliate organisation, or to participate in the life of the University;
- hinders the pursuit of academic excellence by circumvention of proper procedures in relation to student assessment or research;
- amounts to improper use of University equipment, facilities or information, or improper use of the property of others on the University Site;
- amounts to improper use of the student's role, responsibility or authority during placement with a partner or affiliate organisation; or
- is otherwise instanced in this Code of Conduct.

4.3.1 Level 1 Misconduct

Level 1 misconduct refers to behaviour which breaches the standards of conduct set out in this Code of Conduct where the extent, impact or seriousness of the breach is reasonably considered not to be substantial.

Recidivist behaviour (of the same will be regarded as Level 2 misconduct if two previous determinations of Level 1 misconduct have been made against the student.

4.3.2 Level 2 Misconduct

Level 2 misconduct refers to behaviour which breaches the standards of conduct set out in this Code of Conduct where the extent, impact or seriousness of the breach is reasonably considered to be substantial.

4.4 Academic Misconduct

Academic misconduct is misconduct by a student that occurs in relation to the student's academic endeavours. It encompasses all forms of academic dishonesty or misrepresentation, including but not limited to cheating, or doing anything which may assist a person to cheat, in relation to assessment. Without limiting the effects of this clause or the objectives of the Academic Integrity Policy, academic misconduct includes instances where the student engages in, or attempts to engage in, any of the behaviours, acts or omissions set out in Schedule A by any means, including by use of digital technologies.

4.5 General Misconduct

General misconduct is misconduct by a student that occurs when the student fails to act with personal or professional integrity. Without limiting the effects of this clause, it includes instances where the student engages in, or attempts to engage in, any of the behaviours, acts or omissions set out in Schedule B by any means, including by use of digital technologies.

5. CONSEQUENCES OF NON-COMPLIANCE

5.1 Disciplinary Action

A student whose conduct falls below the standards outlined in this Code of Conduct will be dealt with by the University in accordance with the Student Academic Misconduct Procedure or Student General Misconduct Procedure.

Disciplinary action for misconduct will be informed by the following principles:

- misconduct procedures will be equitable, consistent, transparent and timely, and comply with the requirements of Procedural Fairness;
- decisions relating to alleged breaches of this Code of Conduct will be made on the Balance of Probabilities;
- penalties imposed for findings of misconduct will be appropriate, proportionate and consistent;
- decision making on misconduct will be delegated to appropriate levels of responsibility within the University, and committees formed to consider student misconduct will include student representation and relevant expertise; and
- students may appeal a decision regarding the determination of misconduct and/or the penalty imposed.

5.2 Orders and Penalties

A range of orders and penalties may be applied depending on the seriousness of the breach, as detailed in Schedule C.

Schedule D sets out the jurisdiction and penalty powers available to the decision makers under this Code of Conduct.

As a general rule, without limiting the penalty powers available to a specific decision maker:

- penalties which are academic in nature should normally only be imposed for misconduct which occurred in an academic context; and
- penalties which are non-academic in nature should normally only be imposed for misconduct which occurred in a non-academic context.

5.2.1 Failure to Comply with Orders or Penalties

Where a student does not comply with the orders and/or penalties imposed as a result of a finding of misconduct against them, the decision maker may:

- impose further orders and/or penalties;
- institute further misconduct proceedings; or
- request that the University Registrar restrict or limit the student's ability to enrol, receive final results of subjects, graduate or receive a diploma, or reside in student housing until their compliance with all orders and/or penalties has been satisfied.

5.3 University Disciplinary Board

In accordance with the Student Academic Misconduct Procedure or Student General Misconduct Procedure, any decision maker listed in Schedule D (with the exception of the University Appeals Committee) may, prior to determining a misconduct matter, refer the matter to the University Disciplinary Board, having regard to the seriousness of the allegations and/or the limits of the decision maker's own jurisdiction or penalty powers.

The University Disciplinary Board has delegated responsibility to make determinations on all allegations of student misconduct which may be referred to the Board. The terms of reference and membership provisions of the University Disciplinary Board are included as Schedule E.

5.4 Show Cause Notice

In cases of general misconduct (other than Level 2 misconduct), a decision maker, with the exception of the University Disciplinary Board, may give notice to a student in accordance with the Student General Misconduct Procedure that a particular penalty will be imposed unless the student shows cause why the penalty should not be imposed.

If the student fails to satisfactorily show cause to the decision maker within the notice period, the penalty is automatically imposed and the student will be required to comply with any orders made under the terms of the notice.

5.5 Executive Suspension

The Vice Chancellor or University Registrar may exercise an individual discretion to suspend a student from enrolment and/or attendance at the University:

a) if the Vice Chancellor or University Registrar reasonably believes this is necessary to avert a substantial risk of injury to a person, damage to property, or serious disruption of a University activity; or
b) pending resolution of legal proceedings in which the student is a defendant if the Vice Chancellor or University Registrar reasonably believes this is in the best interests of the student, and/or other students, and/or the reputation of the University.

The Suspension continues until proceedings are finalised, or the suspension is lifted by the Vice Chancellor or University Registrar once satisfied that the risk or circumstances that necessitated it have passed.

6. DEFINITIONS, TERMS, ACRONYMS

Admissions Fraud	Submitting falsified documentation to obtain entry into a Bond University program.
Antisemitism	Bond University has adopted the International Holocaust Remembrance Alliance Working Definition of Antisemitism: "Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

Assessment	The determination of a student's level of mastery of a subject resulting ultimately in a mark or grade. Determined by an examination, assignment, practical, presentation or project work, dissertation, thesis or minor thesis, which a student is required to complete for educational purposes; to provide a basis for an official record of achievement or certification of competence; and/or to permit grading of the student's performance in a subject.
Balance of Probabilities	Decisions made on the balance of probabilities require the decision maker to consider whether the evidence is sufficient to determine that the allegation is more likely to be true than not true.
Bullying and/or Harassment	Behaviour towards an individual or group of individuals that may or may not be based on any of the Protected Attributes (refer to the Anti-Discrimination and Anti-Racism Policy) under Australian law. Bullying and/or harassment is defined as the repeated less favourable treatment of a person by another or others, which may be considered unreasonable and inappropriate behaviour. It includes behaviour that offends, humiliates or intimidates in circumstances where a reasonable person would have anticipated the possibility that the other person would be offended, humiliated or intimidated by the conduct. Bullying/harassment may occur between people of any gender. It can also occur between supervisor and student, between students, and between students and staff. Bullying/harassment may be subtle or overt and includes, but is not limited to, the following forms of behaviour: ▪ Abusive and offensive language or shouting; ▪ Constant unreasonable criticism about work or academic performance, often about petty or insignificant matters; ▪ Deliberate exclusion, isolation or alienation of a student; ▪ Allocation of humiliating or demeaning tasks, or sabotaging a person's work; ▪ Spreading gossip or false and malicious rumours with an intent to cause harm to a person; ▪ Sarcasm or ridicule; ▪ Threatening gestures or actual violence; ▪ Inappropriate comments about personal appearance; ▪ Electronic harassment such as through email or social media; ▪ Hazing or bastardisation (such as harmful or humiliating initiation rituals). Except in the case of Sexual Harassment (refer to Gender-based Violence Prevention and Response Policy), a single incident of bullying or harassing type behaviour does not, of itself, constitute bullying or harassment. Nevertheless, such behaviour is unacceptable at Bond University. A reasonable and lawful direction of a supervisor or educator undertaken in a reasonable way does not constitute bullying/harassment for the purpose of this Policy. Educators are expected to offer constructive and legitimate advice and comment as a legitimate aspect of their role.
Conflict of Interest	Knowledge of or connection with the subject matter of a case or the student/s involved such that a decision maker (or member thereof) cannot objectively consider the evidence and/or, when viewed from the perspective of an objective observer, could create a perception of bias on their part towards or against the student/s involved. In such cases the decision maker (or member thereof) should voluntarily step aside. A substantial association (positive or negative, current, or previous) with the relevant student/s is a strong indicator of conflict of interest but this does not extend simply to the teaching of or familiarity with the student/s in isolation.
Counselling	Counselling through the University's Office of Student Success & Wellbeing, or another organisation agreed between the student and the decision maker.
Decision Maker	An Officer or body of the University listed in Schedule D of this Policy.

Discrimination	Means **Direct Discrimination** or **Indirect Discrimination**. **Direct Discrimination** on the basis of a Protected Attribute (refer to the Anti-Discrimination and Anti-Racism Policy) happens if a person treats, or proposes to treat, a person with an Attribute less favourably than another person without the Attribute is or would be treated in circumstances that are the same or not materially different. **Indirect Discrimination** on the basis of a Protected Attribute (refer to the Anti-Discrimination and Anti-Racism Policy) happens if a person imposes, or proposes to impose, a condition, requirement or practice: ▪ with which a person with a Attribute does not or is not able to comply; and ▪ with which a higher proportion of people without the Protected Attribute comply or are able to comply; and ▪ that is not reasonable. Under the Anti-Discrimination and Anti-Racism Policy, **Discrimination** also encompasses: ▪ Bullying and/or Harassment based on any of the Protected Attributes; ▪ Vilification based on one or more of the Protected Attributes of race, religious belief, sexuality, sex characteristics, or gender identity.
Executive suspension	Provisional debarment of a student from enrolment and/or attendance at the University as determined by the Vice Chancellor or University Registrar. There is no avenue within the University for review or appeal of an executive suspension.
Expulsion	Permanent debarment of a student from the University. An expelled student may not attend classes or participate in any University activity on or off campus.
Faculty	Bond Business School, Faculty of Health Sciences & Medicine, Faculty of Law, and Faculty of Society & Design (each of which is headed by an Executive Dean).
Gender-based Violence	Any form of physical or non-physical violence, harassment, abuse or threats, based on gender, that results in, or is likely to result in, harm, coercion, control, fear or deprivation of liberty or autonomy. The term encompasses Sexual Harm (refer to Gender-based Violence Prevention and Response Policy).
Lead Educator	The primary allocated teaching staff member of a subject.
Officer	Any employee of the University.
Penalty Unit	The amount of money prescribed as one penalty unit in Schedule A of the Student Fees, Charges and Refunds Policy.
Plagiarism	The act of submitting work that misrepresents another's ideas, interpretations, words, or creative works as one's own original work, without acknowledging, citing or referencing the original source of the work, whether this is done inadvertently or deliberately. The ideas, interpretations, words, or creative works may be found in published and unpublished documents, print and/or electronic media, designs, music, sounds, images, photographs or computer codes, or gained through working in a group.
Procedural Fairness	Procedural fairness is concerned with the process used in decision making, rather than the outcome of a decision. It requires that the person who might be adversely affected by a decision should be notified of the key issues and given a reasonable opportunity to respond, and the decision maker should be impartial and make evidence-based findings.
Racism	Refers to "*the process by which systems and policies, actions and attitudes create inequitable opportunities and outcomes for people based on race. Racism is more than just prejudice in thought or action. It occurs when this prejudice – whether individual or institutional – is accompanied by the power to discriminate against, oppress or limit the rights of others*." (Australian Human Rights Commission, What is racism) **Racism** encompasses:

- Interpersonal racism – occurs during interactions between individuals and includes making negative comments about a particular ethnic group in person or online, calling others racist names, and harassing/bullying others because of their race;
- Institutional racism – the policies, procedures and practices that inform the everyday operations of an organisation and support continued unfair treatment of some people because of their race; and
- Systemic racism – the history, ideology, culture and interactions of institutions and policies throughout a whole society that combine to perpetuate inequity to some people because of their race. (Australian Human Rights Commission, *Racism. Nobody Wins.*) Examples of racism include Antisemitism and Islamophobia.

Restitution	Recompense paid to the University or another person at the order of the decision maker in disciplinary cases for property lost, damaged or destroyed due, in whole or in part, to the conduct of the student.
Semester	A designated academic period, normally of 14 weeks duration including any relevant examination period. Standard semesters in the academic year commence in January, May and September.
Student	A person who is enrolled in one or more subjects or a research program offered by the University.
Subject	A segment of instruction approved by a Faculty or UAU as being a discrete part of the requirements for a program offered by the University and identified by a unique subject code.
Suspension	Temporary debarment of a student from the University. A suspended student may not attend classes or participate in any University activity on or off campus.
UAU	Bond University College (headed by the Director) and Transformation CoLab (headed by the Assistant Provost).
University Site	Any land or waterways that are currently the property of, in the possession of, or under the control of the University, together with any associated structure whether permanent or temporary.

7. AFFILIATED PROCEDURES AND SCHEDULES

Schedule A: Instances of Academic Misconduct
Schedule B: Instances of General Misconduct
Schedule C: Directions, Orders and Penalties
Schedule D: Decision Makers – Jurisdiction and Penalty Powers
Schedule E: University Disciplinary Board Terms of Reference and Membership Provisions
Smoking on Campus Procedure
Student Academic Misconduct Procedure
Student General Misconduct Procedure

8. RELATED DOCUMENTS

Academic Integrity Policy (TL 3.5.2)
Anti-Discrimination and Anti-Racism Policy (GOV 1.1.6)
Appeals Against Academic Exclusion Procedure
Bond University Events and Activity Management Policy (INF 6.2.1)
Bond University Student Charter
Complaints and Feedback Procedure
Copyright Compliance Policy (TL 3.8.1)
Fitness to Practice Policy (SS 5.8.9)
Gender-based Violence Prevention and Response Policy (GOV 1.9.3)
Gender-based Violence Prevention and Response Procedure
ICT Acceptable Use Policy (INF 6.1.11)
Intellectual Property Policy (RES 4.3.1)
Misleading or Deceptive Conduct Policy (HR 2.8.2)
Privacy Policy (INF 6.5.1)
Research Misconduct Policy (RES 4.5.5)
Social Media Policy (INF 6.1.1)

Student External Review Procedure
Student Fees, Charges and Refunds Policy (SS 5.7.4)
Student Grievance Management Policy (SS 5.8.1)
Student Housing Handbook
Student Review and Appeals Procedure
Student Travel Policy (GOV 1.7.1)
Student Wellbeing and Safety Policy (SS 5.8.4)
Student Professionalism Expectations for Bond Law Students
Support for Students Policy (SS 5.8.2)

9. MODIFICATION HISTORY

Date	Sections	Source	Details
January 2026	2 and Schedule B	University Registrar	V3.3: amendments to align with the Gender-based Violence Prevention and Response Policy and Procedure
Nov 2024	Definitions	CIO	V3.2: Amended definition for bullying/harassment, discrimination and racism to align with other policies which include antisemitism and Islamophobia.
6 March 2024	1, 6, Schedule B	Provost	V3.1: add anti-discrimination statement and definitions
10 Nov 2023			Academic Governance Interim Review
8 August 2023	2	CIO	Addition of provision for when the University may choose not to act or decide to act after the initial decision not to act.
14 Dec 2022			Date First Approved - Regulations to Policy

APPROVAL AUTHORITY: Vice Chancellor

INSTANCES OF ACADEMIC MISCONDUCT

Examples of academic misconduct include but are not limited to:

a) Plagiarising the work of another person, including a fellow student, by adapting or incorporating it in a piece of assessment without due acknowledgement.
b) Plagiarising the ideas of an author of a text by incorporating them in a piece of assessment without due acknowledgement.
c) Collaborating with another student about assessable work and representing that as individual work.
d) Fabricating, falsifying or mis-stating references, results, records of attendance, measures of performance or tasks completed, which are included or reported in, or relied on, for the purposes of a piece of assessment.
e) Submitting the same or a similar piece of work twice unless prior approval has been obtained from the Lead Educators of both subjects.
f) Submitting the same or a similar piece of work when repeating a subject unless prior approval has been obtained from the lead educator of that subject.
g) Possessing, accessing or using unauthorised material or information in any location during an examination.
h) Removing or endeavouring to remove from the examination any question or answer paper, other paper provided for use by the student during the examination, or other material that is the property of the University, unless authorised.
i) Engaging in any type of fraud or misrepresentation, including impersonating another student or allowing another person to impersonate them, for the purpose of completing an examination, assessment task or online activity.
j) Using or negotiating (or attempting to negotiate) to use a website or other online sources to obtain or purchase (or to seek to obtain or purchase) services or documentation to complete or to contribute to a piece of assessable work. This provision applies even if the specified services or documentation are not utilised in the work completed for assessment. However, it does not apply to obtaining research material, such as published journal articles, books, book chapters or other research outputs, used to complete assessable work with due acknowledgement.
k) Providing or using contract cheating/ghost writing services (i.e. work submitted by a student is completed by another person, including a fellow student, irrespective of the other person's relationship with the student and whether they are paid or unpaid).
l) Using artificial intelligence tools to complete or contribute to assessable work in a subject unless this has been authorised by the lead educator of that subject.
m) Selling, publishing, distributing or bartering (or attempting to sell, publish, distribute or barter), without permission, Bond University subject materials (such as handouts, presentation slides or assessment questions), or student study notes or assessment responses based on such materials, or any other Bond University intellectual material.

INSTANCES OF GENERAL MISCONDUCT

Examples of general misconduct include but are not limited to:

1. Dealing with Others

a) Creating a disturbance or disruption, or being disorderly or obstructive, in relation to University or University-affiliated activities, including but not limited to classroom-related activities, studying, teaching, research, intellectual or creative endeavour, recreational sport, administration, service, placement with a partner or affiliate organisation, or the provision of communication, computing, or emergency services.

b) Fraudulent behaviour in connection with the University, including misrepresenting oneself or an organisation as an agent of the University.

c) Knowingly providing advice, assistance or services outside of the student's authority during placement with a partner or affiliate organisation.

d) Harassment based on any of the prohibited grounds of discrimination set out in state or federal legislation, for example:
   i. sexual harassment of a person; or
   ii. harassment based on an imbalance of power, or on a person's age, ethnicity, gender, gender identity, disability, national origin, race, religion, intersex status, or sexual orientation; or
   iii. discriminatory or racist behaviour that would be in breach of the Anti-discrimination Policy.

e) Engaging in any form of Gender-based Violence including but not limited to Sexual Harm, Sexual Exploitation, Sexual Harassment and Grooming as defined in the Gender-based Violence Prevention and Response Policy.

f) Bullying, threatening, endangering, assaulting or causing harm to any member of the University community or member of the public, or causing reasonable apprehension of such harm, either directly or by other means, including using insulting, threatening or obscene language.

g) Engaging in conduct that results in a conviction, a finding of guilt or a fine for a serious criminal offence, whether or not a formal conviction is recorded, that is detrimental to the reputation of the University wherever the conduct that resulted in that conviction, finding of guilt or a fine occurs.

h) Making a false, vexatious, malicious, or frivolous complaint regarding inappropriate behaviour of others.

i) Engaging in any conduct, whether within or outside the University, that is prejudicial to the good order and management of the University or brings the University into disrepute.

2. Facilities and Information

a) Intentionally damaging or disrespecting, or wrongfully dealing with, the University site or environs, or any property of the University. For example:
   i. littering;
   ii. vandalism;
   iii. lighting a fire without permission;
   iv. public urination;
   v. injuring or frightening birds or other wildlife;
   vi. defacing, or affixing a notice to, part of the University site;
   vii. damage to, theft of, or failing to return Library material or information technology equipment.

b) Unauthorised access to, or use of, or assisting another person to gain unauthorised access to University property, resources or facilities.

c) Unauthorised access to, disclosure of, or use of any:
   i. University document, record or identification;
   ii. confidential or privileged information available during placement with a partner or affiliate organisation, including confidential patient records accessed during placement in a healthcare facility.

d) Forgery, falsification, unauthorised alteration, or misuse of University, or University-related, records, identification or documents (e.g., medical certificates and/or other documentation submitted in relation to deferred examinations or appeals), including Admissions Fraud.

e) Knowingly disclosing information relating to any University matter which is of a confidential nature and which the student has no right to divulge.

f) Recording by audio and/or visual means any class, or transmitting such a recording to any other person, without the prior express consent of those recorded.

g) Misuse of information technology facilities (including software) or communication facilities of the University. For example:
   i. using a facility for unauthorised purposes;
   ii. unauthorised modification, transfer or deletion of any hardware, software, or data;
   iii. unlawful copying of software using a University facility or installing software on a University facility without authorisation;
   iv. downloading, viewing and/or distribution of illegal, pornographic or extremely violent material.

h) Misuse, theft, misappropriation, destruction, damage, or unauthorised use, access or reproduction, of property, data, records, equipment or services belonging to the University or any other person or entity.

3. Alcohol, Drugs and Dangerous Items

a) Unlawfully possessing, using, supplying, manufacturing, distributing or selling illicit, restricted or controlled substances, including but not limited to alcohol, poisons, drugs or drug paraphernalia.
b) Smoking (using smoking products or electronic cigarettes as defined in the Smoking on Campus Procedure) on any Bond University campus in all indoor and outdoor areas except for Designated Smoking Areas.
c) Possessing, using or storing any weapon, dangerous instrument, explosive device, fireworks or dangerous chemical.

4. Failure to Cooperate

a) Breaching policies and procedures of the University.
b) Failing to comply with workplace health and safety or induction requirements and processes of the University, or a partner or affiliate organisation.
c) Failing to comply with directions from authorised officers in the performance of their duty, including providing false information, such as false identification, or failing to provide information to the University or to authorised officers in the performance of their duty.
d) Disobeying a reasonable direction of an authorised officer to promote the good order and management of the University. For example:
    i. refusing to leave a building or part of a building when directed to do so by a security officer;
    ii. failing to comply with a direction by a member of academic staff not to record by audio and/or visual means any class, or to refrain from passing recordings of classes to others;
    iii. failing to comply with or obstructing a member of staff (including security officers) or officers of the public emergency services acting in performance of their duties.
e) Not satisfactorily complying with an order made by the University Disciplinary Board or other decision maker.

5. Behaviour in Student Housing

Any breach of the Student Housing Rules, as defined in the Student Housing Handbook.

6. Behaviour in Sports

Any breach of the following expectations of behaviour when representing Bond University in sport:

a) Respect for the rights, dignity and worth of fellow players, coaches, officials and spectators.
b) Adherence to the game's rules at all times, including when the student is subjected to acts of aggression.
c) Respect for the talent, potential and development of fellow players and competitors.
d) Care and respect for any equipment provided or used as part of the activity.
e) Frankness and honesty with coaches concerning illness and injury and the ability to train for or participate fully within all sporting activities.
f) Professional conduct in relation to language, temper and punctuality.
g) High personal behaviour standards at all times.
h) Respect for the rules of the event and the decisions of officials, with all appeals lodged through formal processes.
i) Maintaining an appropriate state of physical health for the competition, including being free of the influence of drugs and/or alcohol.
j) Cooperation with coaches and staff in the development of programs to adequately prepare students for competition at the highest level.

SCHEDULE C

DIRECTIONS, ORDERS AND PENALTIES

Academic Misconduct		
Level 1 Misconduct	**Level 2 Misconduct**	
•	•	Written reprimand
•	•	Completion of the Academic Integrity Module with a pass rate of 100%
•		Fine not exceeding 3 Penalty Units
	•	Fine not exceeding 5 penalty units
•	•	Reduction or cancellation of the mark for a piece of assessment
•		Requirement to do further work or repeat work in any subject
•	•	Refusal or cancellation of credit for any subject
•	•	Imposition of a maximum grade a student may obtain for the subject
•	•	Return of a mark and grade of zero Fail for the subject
	•	Return of the grade 'Annulled' for the subject
•	•	Ineligible for 'First in Class' notation for the subject, and/or ineligible to receive Faculty or UAU awards or prizes
•	•	Ineligible for future Vice Chancellor's or Dean's List, ineligible to receive prizes or medals awarded by the University, and/or ineligible to graduate with Honours, Distinction or High Distinction
	•	Suspension from the University for a period not exceeding 1 year
	•	Expulsion from the University
General Misconduct		
Level 1 Misconduct	**Level 2 Misconduct**	
•	•	Written reprimand
•	•	Completion of one or more University-sanctioned educational modules addressing behavioural issues
•		Fine not exceeding 3 penalty units
	•	Fine not exceeding 5 penalty units
•		Suspension from using Library facilities for a period not exceeding 1 semester
	•	Suspension from using Library facilities for a period not exceeding 1 year
•	•	Removal of Library borrowing rights for a period not exceeding 2 semesters
	•	Removal of Library borrowing rights for any specified period
•		Suspension from residing in Student Housing for a period not exceeding 1 semester
	•	Suspension from residing in Student Housing for a period not exceeding 1 year
	•	Expulsion from Student Housing

•		Suspension from using IT facilities for a period not exceeding 1 semester
	•	Suspension from using IT facilities for a period not exceeding 1 year
•	•	Suspension from using a motor vehicle on the University site for a period not exceeding 1 semester
	•	Suspension from using a motor vehicle on the University site for any specified period
•	•	Suspension from using any University facilities or attending any licensed venue or event on campus for a period not exceeding 2 semesters
	•	Suspension from using any University facilities or attending any licensed venue or event on campus for any specified period
•		Restitution for full costs of damage to property not exceeding $5,000
•	•	Restitution for full costs of damage to property not exceeding $10,000
•	•	Restitution for full costs of damage to property
•	•	Restitution for full costs of the negligent or deliberate activation of a fire alarm
•	•	Attendance at Counselling for a period not exceeding 20 hours
•	•	Suspension from participating in a University-affiliated activity, club or society, or enrolling in particular subjects, for a period not exceeding 1 semester
	•	Suspension from participating in a University-affiliated activity, club or society, or enrolling in particular subjects, for any specified period
•	•	'No contact' order whereby the student shall take reasonable steps to avoid any direct or indirect contact with a particular person or persons for any specified period
•	•	Suspension from attending the University site for a period not exceeding 2 weeks
	•	Suspension from the University for a period not exceeding 1 year
	•	Expulsion from the University
Sports Misconduct		
Level 1 Misconduct	**Level 2 Misconduct**	
•		Written reprimand
•	•	Fine not exceeding 2 penalty units
•		Suspension from the following game or fixture in the event in which the student is due to compete
	•	Suspension from competing in the event for the balance of the entire competition
	•	Suspension from Bond University sports events and/or Australian University Sport events
	•	Withdrawal of any or all awards, placings and records obtained from the student/team during the event
	•	Imposition of a ban from involvement in the relevant event in any form whatsoever, including being present at event venues and official functions of the event
	•	Notification to District/State/National bodies of the offence and support of any ban they may impose on the player/s

DECISION MAKERS – JURISDICTION AND PENALTY POWERS

Note: Any of the decision makers listed below may provide educational/behavioural advice or written warnings to a student who has engaged in Poor Conduct within the meaning of clause 4.2 of this Policy. This includes the relevant Associate Dean (SASQ) or equivalent, as delegate of the Executive Dean of Faculty or Head of UAU, in relation to Poor Conduct that occurs in a Faculty or UAU context. The advice or warning can occur for academic or general conduct and is required to be in written form.

Decision Maker and Jurisdiction	**Decision Maker – Penalty Powers** If a finding of misconduct is made, the decision maker may make one or more of the following orders:
Director, Campus Life may deal with any allegation of general misconduct relating to University facilities and their use (including all food and beverage outlets, the Sports Centre and associated sporting facilities), and breaches of the rules and regulations outlined in the Student Housing Handbook and Terms and Conditions of Occupancy.	i. written reprimand; ii. fine not exceeding 2 penalty units; iii. restitution for costs of damage to property not exceeding $5000; iv. restitution for full costs of the negligent or deliberate activation of a fire alarm; v. suspension from using any University facilities or attending any licensed venue or event on campus for a period not exceeding 1 semester; vi. completion of one or more University-sanctioned educational modules addressing behavioural issues.
Director of Sport may deal with any allegation of misconduct relating to behaviour when representing the University in sports.	i. written reprimand; ii. fine not exceeding 2 penalty units; iii. suspension from the following game or fixture in the event in which the student is due to compete; iv. suspension from competing in the event for the balance of the entire competition; v. suspension from Bond University sports events and/or Australian University Sport events; vi. withdrawal of any or all awards, placings and records obtained by the student/team during the event; vii. imposition of a ban from involvement in the relevant event in any form whatsoever including being present at event venues and official functions of the event; viii. notification to State and National bodies of the offence and support of any ban they may impose on the player/s.
University Librarian may deal with any allegation of general misconduct arising in, or in connection with, the Library facilities or materials of the University.	i. written reprimand; ii. fine not exceeding 1 penalty unit; iii. restitution not exceeding 2 penalty units; iv. suspension from using Library facilities for a period not exceeding 1 week; v. removal of Library borrowing rights for a period not exceeding 1 semester.
Director, Information Technology Services may deal with any allegation of general misconduct relating to misuse of the IT facilities of the University as set out in the ICT Acceptable Use Policy.	i. written reprimand; ii. fine not exceeding 1 penalty unit; iii. restitution not exceeding 2 penalty units; iv. suspension from using IT facilities for a period not exceeding 1 week.
Executive Dean of Faculty or Head of UAU may deal with any allegation of academic misconduct relating to the teaching and assessment conducted by the Faculty or UAU. The Executive Dean or Head has the authority to appoint a Faculty or UAU Disciplinary Committee to	i. written reprimand; ii. reduction or cancellation of the mark for the assessment in relation to which the misconduct occurred; iii. requirement to do further work or repeat work in the subject in relation to which the misconduct occurred; iv. imposition of a maximum grade the student may obtain for the subject in relation to which the misconduct occurred;

deal with such allegations and, with the exception of the power to make the final decision, may delegate to that body the rights and powers vested in the Executive Dean or Head as a decision maker. The Faculty or UAU Disciplinary Committee will make a recommendation to the Executive Dean or Head on findings of fact and in relation to which orders or penalties, if any, should apply and the Executive Dean or Head will make the final decision.	v. return of a mark and grade of zero Fail for the subject in relation to which the misconduct occurred; vi. refusal or cancellation of credit for the subject in relation to which the misconduct occurred; vii. ineligible for the notation 'First in Class' in the subject in relation to which the misconduct occurred, and/or ineligible to receive Faculty awards or prizes; viii. completion of the Academic Integrity Module with a pass rate of 100%.
University Registrar may deal with any allegation of general misconduct and resolve disputes as to whether any student misconduct matter falls within the jurisdiction of a decision maker.	i. written reprimand; ii. fine not exceeding 3 penalty units; iii. restitution not exceeding 5 penalty units; iv. restitution for costs of damage to property not exceeding $10,000; v. restitution for full costs of the negligent or deliberate activation of a fire alarm; vi. suspension from using Library facilities for a period not exceeding 1 semester; vii. removal of Library borrowing rights for a period not exceeding 2 semesters; viii. suspension from using IT facilities for a period not exceeding 1 semester; ix. suspension from residing in Student Housing for a period not exceeding 1 semester;* x. suspension from using a motor vehicle on the University site for a period not exceeding 1 semester; xi. suspension from using any University facilities or attending any licensed venue or event on campus for a period not exceeding 2 semesters; xii. suspension from participating in a University-affiliated activity, club or society, or enrolling in particular subjects, for a period not exceeding 1 semester; xiii. 'no contact' order whereby the student shall take reasonable steps to avoid any direct or indirect contact with a particular person or persons for the period specified; xiv. completion of one or more University-sanctioned educational modules addressing behavioural issues; xv. attendance at Counselling for a period not exceeding 10 hours; xvi. suspension from attending the University site for a period not exceeding 2 weeks. *Students who are suspended from Student Housing will forfeit the semester's accommodation fee but will have the value of their unused dining plan refunded on request.
University Disciplinary Board may deal with any allegation of academic or general misconduct which has been referred to it.	i. written reprimand; ii. fine not exceeding 5 penalty units; iii. restitution for full costs of damage to property; iv. restitution for full costs of the negligent or deliberate activation of a fire alarm; v. reduction or cancellation of the mark for any piece of assessment; vi. requirement to do further work or repeat work in any subject; vii. imposition of a maximum grade a student may obtain for the subject in relation to which the misconduct occurred; viii. return of a mark and grade of zero Fail for the subject in relation to which the misconduct occurred;

	ix. return of the grade 'Annulled' for the subject in relation to which the misconduct occurred; x. refusal or cancellation of credit for any subject; xi. completion of the Academic Integrity Module with a pass rate of 100%; xii. suspension from using Library facilities for a period not exceeding 1 year; xiii. removal of Library borrowing rights for any specified period; xiv. suspension from using IT facilities for a period not exceeding 1 year; xv. suspension from residing in Student Housing for a period not exceeding 1 year;* xvi. expulsion from Student Housing; xvii. suspension from using a motor vehicle on the University site for any specified period; xviii. suspension from using any University facilities or attending any licensed venue or event on campus for any specified period; xix. suspension from participating in a University-affiliated activity, club or society, or enrolling in particular subjects, for any specified period; xx. 'no contact' order whereby the student shall take reasonable steps to avoid any direct or indirect contact with a particular person or persons for the period specified; xxi. completion of one or more University-sanctioned educational modules addressing behavioural issues; xxii. attendance at Counselling for a period not exceeding 20 hours; xxiii. ineligible for future Vice Chancellor's or Dean's List for Academic Excellence, ineligible to receive prizes or medals awarded by the University, and/or ineligible to graduate with Honours, Distinction or High Distinction; xxiv. suspension from the University for a period not exceeding 1 year;** xxv. expulsion from the University;** xxvi. any order available to other decision makers (except the University Appeals Committee) as outlined in this schedule. *Students who are suspended from Student Housing will forfeit the semester's accommodation fee but will have the value of their unused dining plan refunded on request. **Students who are suspended or expelled from the University do not thereby become entitled to a refund of any fees or charges.
University Appeals Committee may deal with appeals from all decisions relating to findings of academic or general misconduct.	i. affirm, set aside or vary the decision appealed against; ii. make any one or more of the orders available to the University Disciplinary Board as set out in this schedule.

UNIVERSITY DISCIPLINARY BOARD
TERMS OF REFERENCE
& Membership Provisions

Reporting Relationship

University Disciplinary Board reports to the Vice Chancellor. The Board may submit reports and make recommendations to Academic Senate or University Management Committee on matters within its terms of reference.

Terms of Reference

University Disciplinary Board has delegated responsibility to make determinations on all allegations of student misconduct which may be referred to the Board.

University Disciplinary Board has responsibility for:

- Considering and determining cases of alleged academic and general misconduct against students as defined in the Student Code of Conduct;
- Making orders and issuing penalties in cases of misconduct including suspension and expulsion from the University; and
- Reporting to Academic Senate or University Management Committee on the volume and nature of cases of misconduct against students, including any trends which might inform recommendations or strategies to promote compliance with the Student Code of Conduct and/or minimise the incidence of misconduct.

Membership

Chair

- Senior staff member appointed by the Vice Chancellor

Staff Members

- Ten academic/teaching staff members (two per Faculty appointed by the relevant Executive Dean and two University Academic Unit representatives appointed by the Provost), from whom two will normally be selected for each meeting
- Two professional staff members appointed by the University Registrar, from whom one may be selected for each meeting

Student Members

- Two students appointed by the President of the Bond University Student Association (BUSA) after consultation with the Executive Committee of BUSA, from whom one will be selected for each meeting

Meetings

University Disciplinary Board will meet as required. Meetings will be held in person or online at the discretion of the Chair.

The Chair is responsible for convening the Board for each meeting. Typically the Board will be constituted by a maximum of five members per meeting. No member may participate who has previously had any decision-making responsibility in the case under consideration by the Board or has any other Conflict of Interest.

The student alleged to have committed misconduct may be accompanied by another person (not acting as legal counsel or solicitor), whose primary role is to provide the student with moral support.

Where the student alleged to have committed misconduct identifies as a member of a diverse cohort which is not represented among the Board's membership, the Chair will invite an appropriate representative to join the Board for the relevant meeting if the student requests and consents to this in writing.

A quorum for the meeting is three and must include one student representative. However, a meeting will be considered quorate without a student representative if the student alleged to have committed misconduct requests and consents to this in writing.

In the absence of the Chair, the Secretary may arrange for another representative from the Board membership to act as chairperson.

Protocols

The Board will follow the protocols outlined in the Bond University Academic Senate Committee Protocols as appropriate.