



**DOCTOR OF PHYSIOTHERAPY
ANECDOTAL RECORD**

Please use the anecdotal record to document problem behaviours as they occur. This method of formative evaluation is useful in providing students with feedback on their behaviour. It is most often used with affective problems (feelings, attitudes or values) but it is also very useful in documenting recurrent issues in the psychomotor (physical action or motor skills) or cognitive domains (knowledge and understanding of subject matter). Thorough documentation of all problem behaviour(s) is essential. The student's signature on this form is required for legal purposes. Please keep these few guidelines in mind:

1. Document the behaviour as soon as it occurs.
2. Set up a meeting with the student and discuss the behaviour openly.
3. Assure the student that this feedback is intended to help him/her improve (formative feedback).
4. Inform the student that should the behaviour continue, it will be reflected on the midterm or final assessment of his/her performance.
5. Inform the student if the Subject Coordinator or the Academic Coordinator of Clinical Education (ACCE) has been notified.
6. Include both the CE and the student signature. (The student's signature does not imply that they agree; it means only that they have seen the document).

STUDENT'S NAME: _____ **DATE:** _____

CLINICAL EDUCATOR'S NAME _____

Setting: (Place, persons involved, atmosphere etc)

Student action or behaviour:

Clinical Educator's interpretation of the student's behaviour:

Student's Signature

Clinical Educator's Signature

Student's Comments:
