

CHANGE OF PROGRAM **APPLICATION**

Received Student
Neceived Student
Business Centre:

INSTRUCTIONS – PLEASE READ BEFORE PROCEEDING

- Check the recommended study plan for the program you are applying to. This will give you an idea of the compulsory subjects, whether there are any majors and how many electives are included.
- 2. Download or print a copy of your completed subjects from eStudent. Compare this information with the plan for the 'new' program. This will enable you to work out which subjects will credit to your new program and give a rough estimate of how many subjects will be left.
- 3. If you wish to proceed with the application, make an appointment to see an Academic Advisor in the Student Business Centre in week 9 and bring your information from 1 & 2 with you.
- Students changing from an undergraduate to a postgraduate program CANNOT use this form. You will need to complete the 'Application for 4. Postgraduate Admission' form.
- Students are permitted to change their program once; subsequent changes will incur a fee of \$50, as per Division 4, Section 43 of the Academic 5. Regulations.
- 6. A change of program will only be processed until Friday Wk 1 of the current semester. Applications received after this date will be processed the next
- 7. If the student is sponsored by the Saudi Arabian Cultural Mission a Financial Guarantee (FG) must accompany this form.

8. Please be aware that previous credit or advanced standing <u>may not</u> transfer to your new program.								
REGULATION / POLICY/ INFORMATION SHEET								
 Bond University Academic Regulations, Division 3 – Enrolment 19, Change of Degree: <u>Academic Regulations</u> 								
Bond University Academic Regulations, Division 4 – Fees and Charges 43, Fees: Academic Regulations								
STUDENT DETAILS								
STUDENT NUMBER FAMILY NAME	GIVEN NAMES							
		_						
ARE YOU CURRENTLY ON A STUDENT VISA? If yes, DIBP requires you to comply with the conditions of	Yes No							
your student visa. Please refer to the <u>DIPB website</u>	100 0 110							
ARE YOU CURRENTLY A FEE-HELP STUDENT? Changing program may affect your FEE-HELP eligibility								
and a new FEE-HELP form must be submitted. The FEE_HELP application form is available via your	Yes O No							
eStudent account. If a new application is not submitted, you will be liable for the full fees.								
Please provide a detailed reason below for your application to change program.								
CURRENT PROGRAM ENROLLED IN								
		Ver (c Att (of						
Dragram Code (og DN 40041) Dragram Decernition (og Mester of Business Administr	ation	i i						
Program Code (eg BN-13011) Program Description (eg Master of Business Administra	auori)							
PROGRAM YOU WISH TO ENROL INTO?								
PROGRAM TOU WISH TO ENROL INTO?		Ì						
		Ver (c Att (of						
Program Code (eg BN-13011) Program Description (eg Master of Business Administra	tion)	•						
STUDENT DECLARATION	,							
By signing below:		,						
 I declare that I have read the Academic Regulations Division 3 and 4 Change of Degree and Fees and Ch 	narnes							
 I declare that the information provided on this application is true and correct. 	larges.							
I accept that I may not be eligible for any credit or advanced standing into the new program.								
 I accept that the submission of this form alone does not guarantee the application will be approved. 								
 I understand that if I have already been granted one change of program there will be a fee incurred to process this application. 								
 I accept that late submission of this form may result in the application not being considered until the following semester. 								
 I have attached Financial Guarantee (FG) (only if sponsored by the Saudi Arabian Cultural Mission). 								
Thave allactica i mancial organitice (1 0) formy if sponsored by the cadul Arabian cultural inissions.								
Student's Signature Date								
Juic Date								

Bond University (BU) may collect personal information about you, including the information on this form. BU collects this information for the purpose of providing services to you and facilitating BU's internal business operations, including the fulfilment of any legal requirements. If the personal information you provide to BU is incomplete and / or inaccurate, BU may be unable to provide you within the services you are seeking. You may access the personal information BU holds about you in accordance with BU's privacy policy at bond.edu

Student Business Centre

Phone: +61 7 5595 4049 Email: sbc@bond.edu.au Fax: +61 7 55951747



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Business	Centre:

	ACADEMIC ADVISOR TO COMPLETE										
Have you met with the student and provided advice about this application. (If no, then do not proceed)											
If the student is interna	tional, please send a copy of this form to ase check website at http://cricos.education	visa.enquiries@	bond.edu.au	and pro	vide the C	KICOS code					
What is the students cu	ase check website at <u>http://cncos.educatiol</u> urrent GPA/Rank?	i.gov.au/course/C	GPA GPA	aspx			Rank	I			
	previous change of program? Please		UIA		l		rtank				
provide details.	previous change of program: Tricase										
How many subjects in th	ne new program?		How many s	ubiects t	o complete	after credits	/advanced	standing			
,			is applied?	,				g			
Is the student currently	on a scholarship?			Yes	;		No				
If yes, what type of scho											
	larship been approved by the Faculty?			Yes	;		No				
Confirm scholarship per	centage applicable							1			
Note: Where the faculty has provided clear guidelines of entry requirements for the new program, the student meets the criteria and the student is of 'good standing' this form can be approved. Where there is not enough inorfmation, this form must be sent to the faculty for approval. Please complete details of the new proposed study plan											
form can be approved. V	Vhere there is not enough inorfmation, the	is form must be	sent to the fac	ulty for a	approval. F	lease compl	ete details	of the new prop	osed study plan		
below, after credits/advanced standing is applied (if any).											
		Proposed Stu	ıdy Plan					T			
Subject Code	Subject Name					Semester	of Study	Core/Elective	Credited		
						+					
		<u></u>									
						1					
						1					
						+					
ACADEMIC ADVISOR'S	SIGNATURE:					Date: _					
PROCESSED BY (ENROLMENTS OFFICER):					Date: _			1			
STUDENT EMAILED ANI	D INFORMED OF OUTCOME:										

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