

 BOND UNIVERSITY	ACADEMIC INTEGRITY POLICY
Contact Officer	Chair, Academic Senate
Date First Approved	18 December 2017
Approval Authority	Chair, Academic Senate
Date of Next Review	24 January 2026

1. PURPOSE AND OBJECTIVES

This Policy sets out the University's commitment to [academic integrity](#):

- recognising that academic integrity is a shared responsibility across the University;
- outlining the roles and responsibilities of the University, [Faculties](#), [University Academic Units](#), staff and students in fostering academic integrity; and
- dealing with [academic misconduct](#) in an equitable, consistent, transparent, and timely manner.

2. AUDIENCE AND APPLICATION

All students and staff of Bond University

3. ROLES AND RESPONSIBILITIES

Role	Responsibility
Chair, Academic Senate	<ul style="list-style-type: none"> ▪ Policy owner
University, Executive Dean of Faculty or Head of University Academic Unit (UAU)	<ul style="list-style-type: none"> ▪ Promote academic integrity as a shared responsibility across the University ▪ Ensure that all staff are aware of, and provide advice to students, regarding academic integrity resources ▪ Take an equitable and consistent approach to the identification and investigation of possible cases of academic misconduct and actions to address substantiated allegations of academic misconduct ▪ Support staff to address allegations of academic misconduct in accordance with applicable policies and guidelines ▪ Maintain secure and confidential records relating to the management of allegations of academic misconduct
Staff	<ul style="list-style-type: none"> ▪ Encourage a culture of integrity ▪ Cultivate with students a climate of mutual respect for original work ▪ Inform all commencing students of appropriate referencing techniques in their fields of study and refer them to relevant resources and study support services ▪ Inform students that various means, including academic integrity checking systems, are used to identify instances of academic misconduct ▪ Report suspected incidents of non-compliance with this Policy in accordance with Faculty or UAU procedures
Students	<ul style="list-style-type: none"> ▪ Become familiar with the principles of academic integrity both generally and for the relevant discipline or program ▪ Act in accordance with the principles of academic integrity in all learning and research activities – for example, by: <ul style="list-style-type: none"> ○ Not cheating in examinations or other forms of assessment ○ Not helping others to cheat in examinations or other forms of assessment ○ Only submitting work which properly acknowledges the ideas or words of others and which is otherwise the student's own work ○ Not lending, trading or selling original work to other students or commercial sites for any reason ○ Not using artificial intelligence software to assist or produce submitted work without consent/authorisation ○ Ensuring that the findings of their research are interpreted and presented appropriately and based on accurate data ▪ Seek advice from staff if unsure whether their actions, or the actions of others, comply with academic integrity principles ▪ Complete Academic Integrity Module(s) as required

4. POLICY STATEMENT

4.1. Policy Principles

- Academic integrity is vital to learning, teaching and research at the University.
- The University is committed to providing an educational approach to academic integrity recognising that

students should be supported to develop and demonstrate academic skills and good scholarship.

- Academic integrity allows students the freedom to innovate, build knowledge and produce creative works while respecting and acknowledging the work of others.
- The University will deal with academic misconduct in an equitable, consistent, transparent, and timely manner.
- The University will ensure that records of investigations and outcomes are kept secure and confidential, in accordance with the Privacy Policy.
- The University will ensure a continuous cycle of quality improvement to monitor the occurrence and nature of instances of academic misconduct and take action to address underlying causes.
- The University will take steps to ensure that academic integrity is maintained in arrangements with any collaborative partner.

4.2. Promoting Academic Integrity

The University will promote academic integrity by providing resources and support to staff and students for the purpose of developing their knowledge and skills related to academic integrity. The University will promote academic integrity by assisting staff to provide appropriate academic integrity resources and support to students.

The University requires all students to complete Academic Integrity Module(s) to support and develop good practices in academic integrity.

4.3. Academic Misconduct

The University will take action in response to allegations of academic misconduct to ensure that:

- academic integrity is upheld;
- students who observe the principles of academic integrity are not put at a disadvantage; and
- the University's reputation and standards are protected for current and future students and staff.

Allegations of academic misconduct by a student undertaking a coursework subject will be managed in accordance with the [Student Code of Conduct Policy](#) and affiliated procedures. This includes higher degree by research (HDR) students who are enrolled in coursework subjects.

Allegations of research misconduct by a HDR student undertaking a thesis, a research paper, or a research report for publication or presentation, will be managed in accordance with the *Research Misconduct Policy*.

4.4. Academic Integrity Reporting

Each year, Academic Senate will review and report on academic and research integrity matters. Reports will outline:

- statistics and trends relating to incidents of misconduct;
- the way in which the allegations were managed; and
- strategies to promote academic and research integrity and minimise opportunities for misconduct.

Statistics and trends will be reported back to Faculties and UAUs to inform continuous quality improvement.

5. DEFINITIONS, TERMS, ACRONYMS

Academic Integrity	Demonstrating the principles of integrity (honesty, fairness, trust, professionalism, courage, responsibility and respect) in words and actions across all aspects of academic endeavour. Academic integrity is foundational to the work of the whole academic community, including students, educators, researchers, and administrators.
Academic Integrity Checking System	An online service that provides text-matching tools to assist in identifying breaches of academic integrity.
Academic Misconduct	Misconduct by a student that occurs in relation to their academic endeavours, encompassing all forms of academic dishonesty or misrepresentation, including but not limited to cheating, or doing anything which may assist a person to cheat, in relation to assessment. See Student Code of Conduct Policy.
Faculty	Bond Business School, Faculty of Health Sciences & Medicine, Faculty of Law, and Faculty of Society & Design (each of which is headed by an Executive Dean).
University Academic Unit (UAU)	Bond University College (headed by the Director) and Transformation CoLab (headed by the Assistant Provost).

6. RELATED DOCUMENTS

[Copyright Compliance Policy](#)

[Intellectual Property Policy](#)

[Privacy Policy](#)

[Research Code of Conduct Policy](#)

[Research Misconduct Policy](#)

[Student Charter](#)

[Student Code of Conduct Policy](#)

[Student Support Policy](#)

7. MODIFICATION HISTORY

Date	Sections	Source	Details
24 January 2023			Major re-write (v 2)
24 January 2020			