

PARKING POLICY

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| Policy number | COR 5.02 |
| Policy name | Parking Policy (Issue Three) |
| Applicability | All Staff, Students, Contractors, and Visitors |
| Policy owner | Vice President Operations |
| Contact person | Director of Commercial Services |
| Policy status | Approved Policy |
| Date of approval | 16 th November 2006 |
| Date last amended | 18 June 2020 |
| Date last exposed | May 2017 |
| Date last reviewed | 18 June 2020 |
| Date of next review | 18 June 2023 |
| Related policies | |

1. OVERVIEW

The purpose of this Policy is to assist in facilitating the proper and effective management of parking and traffic on campus and to inform students, staff, and visitors of their responsibilities when parking on campus.

2. THE POLICY

2.1. Parking Permits

Various parking permit types are issued to allow parking in specified parking areas on campus. There are also designated car parks for specific purposes, such as disabled parking, Bond University pool vehicles, security patrol vehicles, trade vehicles, motorcycles, and bicycles. (refer to [Schedule 1](#))

Parking permits are available from the Security Office and all staff and students who regularly bring a vehicle on to campus should register that vehicle with Security and obtain a permit. A parking permit entitles the permit holder to use specified parking areas only. The University does not guarantee that a parking space will be available, nor does it guarantee location proximity.

A note on the dashboard is not acceptable in place of a permit.

Parking permits lost, damaged or destroyed (e.g. windscreen damage, vehicle accident, disposal of vehicle etc.) should be replaced as soon as practicable by application to Security.

The Vice-Chancellor has discretion to issue parking permits.

2.2. Regulations

Parking areas and parking bays are clearly marked. Vehicles must be parked within marked bays. Motorcycles should be parked in the designated motorcycle parking areas in preference to parking in a standard car park.

Individuals parking in reserved car parks without permission may be fined and could have their vehicles removed from campus.

There are also designated areas for bicycles, which must be adhered to. Bicycles that are parked outside of those designated areas will be collected by Security with a recovery fee payable.

2.3. Penalties

All vehicles entering campus must comply with the University's [Car Park Terms and Conditions of Use](#). Vehicles must be parked correctly, parked in marked areas, display correct parking area permits, and not parked on grassed areas or in yellow lined areas. A penalty fee will be issued if the vehicle does not comply with this Policy (refer to [Schedule 2](#) for parking breach fees).

2.4. Liability

The University accepts no responsibility for the loss of or damage to vehicles on University grounds, or for the loss or damage to accessories or contents.

2.5. Areas Available for Parking on Campus

The [campus map](#) shows the areas available for parking (refer to [Schedule 3](#))

3. RELATED PROCEDURES

[Procedure for Temporary Physical Disability Parking Permit for Staff and Students](#)

Parking on Campus [website](#)

4. RELATED GUIDELINES AND FORMS

- [Schedule 1](#): Parking Permit Types
- [Schedule 2](#): Parking Breach Fees
- [Schedule 3](#): Areas Available for Parking on Campus
- [Vehicle Registration Form](#)
- [Campus Map with parking](#)
- [Car park terms and conditions of use](#)

SCHEDULE 1: Parking Permit Types - [Campus Map with parking](#)

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|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------|------------------------|--------------|---------------------------------|--------------|---------------------|--------------|---------------------|--------------|
| UMC, Council Members, and VIPs | Members of the University Management Committee are issued with a AAA parking permit. Council members and VIPs have access to PR12 car park. | | | | | | | | | | |
| Staff | Staff permits are required for all staff employed by Bond University Limited to park in a Bond University general car park. | | | | | | | | | | |
| Student | Student permits are required for all students enrolled at Bond University to park in a Bond University general car park. | | | | | | | | | | |
| Resident Student | Resident Student permits are required for students residing in the following student accommodation to park in the student accommodation car parks or any general car park: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">North Tower Building 8</td> <td style="width: 50%;">Carpark PR 4</td> </tr> <tr> <td>South Tower Building 7</td> <td>Carpark PR 5</td> </tr> <tr> <td>Accommodation Centre Building 9</td> <td>Carpark PR 4</td> </tr> <tr> <td>A Block Building 11</td> <td>Carpark PR 8</td> </tr> <tr> <td>B Block Building 12</td> <td>Carpark PR 9</td> </tr> </table> | North Tower Building 8 | Carpark PR 4 | South Tower Building 7 | Carpark PR 5 | Accommodation Centre Building 9 | Carpark PR 4 | A Block Building 11 | Carpark PR 8 | B Block Building 12 | Carpark PR 9 |
| North Tower Building 8 | Carpark PR 4 | | | | | | | | | | |
| South Tower Building 7 | Carpark PR 5 | | | | | | | | | | |
| Accommodation Centre Building 9 | Carpark PR 4 | | | | | | | | | | |
| A Block Building 11 | Carpark PR 8 | | | | | | | | | | |
| B Block Building 12 | Carpark PR 9 | | | | | | | | | | |
| Contractor | Contractor permits are issued on the authority of Facilities Management to contractors undertaking work for Bond University or subsidiary company | | | | | | | | | | |
| Temporary Physical Disability | Temporary Physical Disability permits are issued by the Disability Officer to staff and students with a medical certificate substantiating a physical disability for a stipulated period | | | | | | | | | | |

SCHEDULE 2: Parking Breach Fees

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|-------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Not authorised within a marked car space | \$55.00 |
| Unauthorised parking in loading/emergency zones | \$55.00 |
| Unauthorised parking in a restricted carpark | \$55.00 |
| Vehicle not registered with Security (Staff, Student, Contractor) | \$55.00 |
| Parking in disabled space without approved permit | \$55.00 |
| Vehicle recovery charge for vehicles removed due to being parked dangerously in a way that potentially impacts the safety of others | \$400.00* minimum |

*Paid to towing company and may escalate subject to the length of time the vehicle is left at the impound yard.

Schedule 3: Areas Available for Parking on Campus

| Unrestricted | Restricted |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ▪ PG1 ▪ PG2 ▪ PG3 ▪ PG4 ▪ PG5 ▪ PG6 ▪ PG7 ▪ PG8 ▪ PG9 | <ul style="list-style-type: none"> ▪ PR1 ▪ PR2 ▪ PR3 ▪ PR4 ▪ PR5 ▪ PR6 ▪ PR7 ▪ PR8 ▪ PR9 ▪ PR10 |
| * Secure long-term student parking is available in PG2 by approval only – See Security prior to leaving vehicle | |

PROCEDURE FOR TEMPORARY PHYSICAL DISABILITY PARKING PERMIT FOR STAFF AND STUDENTS

1. Staff/students must obtain a medical certificate substantiating the physical disability and the period required for the temporary physical disability parking permit.
2. Staff/students then submit the medical certificate to the Disability Officer who will issue the temporary physical disability parking permit. Staff may also be referred to the Disability Officer by the Manager, Work, Health & Safety.
3. The Disability Officer advises Security of the name of the student/staff member and the car registration for the temporary parking permit.
4. Temporary parking permits are only valid for one semester and are colour coded accordingly. If the need for a permit extends beyond one semester, staff/students should contact the Disability Officer at the beginning of the following semester to be issued with a further permit.
5. Staff/students with a current temporary physical disability parking permit will be allowed to park in the allocated disability car parks.

NB: Temporary disability permits that have expired will not be recognised by Security and may incur a parking ticket.

Disability Officer:
Phone: 07 5595 4014
Phone: 07 5595 4002
Fax: 07 5595 4091
disabilitysupport@bond.edu.au