



# Overload Request Form

Received Student  
Business Centre

## IMPORTANT INFORMATION

Complete and return this form via email (from your student email) to [sbc@bond.edu.au](mailto:sbc@bond.edu.au) or in person at the [Student Business Centre](#).

Use this form to:

- Request additional enrolment in subjects over the maximum number of credit points per semester

Undergraduate students enrol in a maximum of 40 credit points (CP) per semester fulltime study. A full-time load for postgraduate students is 30 or 40 CP per semester, depending on the program.

A student who is approved to overload must comply with all of the assessment requirements in all of the enrolled subjects. An approval to overload does not constitute grounds for deferred examinations or Withdrawal Without Academic or Financial Penalty.

Permission to overload is entirely at the discretion of the Associate Dean SASQ and Head of Program.

## STUDENT DETAILS

Student Number	Family Name	Given Names
Date of Birth	Email address (if not current student)	Contact Phone number

## Proposed Unit for overload

Subject Code
Subject Title
Semester / Year

## Reason for overload

<input type="checkbox"/> Subject availability
<input type="checkbox"/> Failure of previous unit
<input type="checkbox"/> Completing to meet visa requirements
<input type="checkbox"/> Other

DETAILS

By signing this form, I am requesting as indicated.

Student's signature .....

Date ...../...../.....

Bond Office Use Only	<input type="checkbox"/> Email to Faculty	<input type="checkbox"/> Emailed student / /
	<input type="checkbox"/> Approved	<input type="checkbox"/> Subject enrolled in S1
	<input type="checkbox"/> Denied	Processed by