



# Student Refund Form

Submit completed form to the **Cashiers Office** or email to **refund@bond.edu.au**.

Prior to completing the refund form please ensure your account is in credit and you have read the **Refund Policy** at **bond.edu.au/refund** to confirm you are eligible for a refund.

To avoid delays in processing your application please check your details below are completed correctly and the necessary supporting documentation is attached.

Date:	<input type="text"/>	SID:	<input type="text"/>
Last name:	<input type="text"/>	First name:	<input type="text"/>
Email address:	<input type="text"/>	Phone number:	<input type="text"/>
Student signature:	<input type="text"/>	(signature not required if emailing form)	

## REASON FOR REFUND

\*Please provide supporting documents and explanation if withdrawing for any of the reasons below.

- Visa application Refusal\*                       Did not meet Bond University Entry Requirements\*
- Serious illness or personal misadventure\*     Other (provide details below)

Further details:

## REFUND PAYMENT OPTIONS:

Please complete ONE refund payment option below:

### CREDIT CARD (5 DAY TURNAROUND)

Use if fees were paid by direct transfer, cash, cheque or credit card. If fees were paid by credit card refunds MUST be processed directly to the original credit card.

- Visa     MasterCard     Amex

Card number:

Expiry date:   /      Cardholder's name:

### EFT - AUSTRALIAN BANK ACCOUNT (7 - 14 DAY TURNAROUND FROM PROCESSING COMPLETED FORM):

Only use if fees were paid by cash, cheque or direct transfer. EFT refunds are processed three times per month. If account below is linked to a Visa or Mastercard please complete the Credit Card section above, as an alternative to bank account.

Account holder name:

Bank name:     Branch name:

BSB number:     Account number:

## OFFICE USE ONLY

Cashier:

Amount \$:

**OFFICE OF FINANCIAL SERVICES**

University Drive  
 Bond University Queensland 4229  
 Phone: 07 5595 1604  
 Email: refund@bond.edu.au



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**TELEGRAPHIC TRANSFER - OVERSEAS BANK ACCOUNT (14 DAY TURNAROUND FROM PROCESSING COMPLETED FORM)**

If fees were paid by telegraphic transfer, refunds must be transferred directly to the original overseas bank account.

Account name:

Address of account holder:   
(street number, street name) No PO Boxes

Contact person:  Phone number   
(Mandatory China and India)

Bank name:  Bank phone number   
(Mandatory India)

Bank address:   
(street number, street name) - No PO Boxes

Account number:  Currency:   
(preferred currency for payment) SWIFT Code   
(all countries)

IFSC Code  IBAN (Europe / Jordan / Qatar /   
(India) Brazil / Pakistan)

Transit Code  Routing Code   
(Canada full 9 digits) (USA)

Beneficiary ID Korean Won  CNAPS Code   
(business registration number or Alian registration number) (China) (China National Advanced Payment System)

**PRIVACY COLLECTION STATEMENT - [bond.edu.au/privacy](http://bond.edu.au/privacy)****OFFICE USE ONLY**

Cashier:

Amount \$  Payment method of fees:

Credit manager:  Date:

Cost centre: 100301205 (NA) Sent to Accounts Payable:

Accounts payable posted by:  Date:

**New International / Domestic**

Has student arrived in country?  Yes  No **If yes**, refund for OSHC to be requested by student via Allianz Global Assistance or BUPA.

**If no**, OSHC to be reversed:  Date:

Does cancellation penalty apply?  Yes  No - \$  charge Liab 49

Is withdrawal post Week 2?  Yes  No **If yes**, what additional penalties apply? \$

Email admissions (admissions@bond.edu.au)  Yes  No Date:

Email International Support (intl@bond.edu.au) with refund details for international only:  Yes  No Date: