SUBJECT WITHDRAWAL REQUEST

INSTRUCTIONS – PLEASE READ BEFORE PROCEEDING

- This form should only be used if you wish to withdraw from a subject and cannot do so via eStudent. In most cases you are able to self-withdraw via eStudent up until close of business on the Friday of week 4 (census date).
- If you wish to withdraw without financial or academic penalty, you should use the relevant forms. Withdrawal Without Academic Penalty, Withdrawal Without Financial Penalty
- Academic and Financial penalties may apply.
- International Students wishing to withdraw from a subject must have the approval of an international student advisor prior to submitting this form.
- Please Note If you wish to withdraw from your program or apply for a Leave of Absence, please complete a WITHDRAWAL or Leave of Absence form.

REGULATION / POLICY / INFORMATION SHEET

- Academic Regulations (Division 3, Section 39) Academic Regulations
- Academic Calendar calendar
- Refund Policy Information Refund Policy

STUDENT DETAILS

<table>
<thead>
<tr>
<th>STUDENT NUMBER</th>
<th>FAMILY NAME</th>
<th>GIVEN NAMES</th>
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<tr>
<th>CURRENT ENROLLED PROGRAM (PROGRAM CODE, NAME, MAJOR &amp; VERSION)</th>
<th>CONTACT PHONE NUMBER</th>
<th>SEMESTER</th>
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SUBJECTS YOU WISH TO WITHDRAW FROM

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Title</th>
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Are you an International Student?  □ Yes  □ No

International students must have the approval of an international student advisor submitting this form

INTERNATIONAL STUDENT ADVISOR APPROVAL

Name | Signature | Date
---|----------|---

I have met with the student and agree that the student is able to withdraw from these subjects and still comply with their student visa conditions.

STUDENT DECLARATION

By signing below:
I declare that I acknowledge that I have read and understood the information provided on this form and in the University’s regulations and agree to abide by these terms and conditions

Name | Signature | Date
---|----------|---

OFFICE USE ONLY

Processed by:  Effective Date:  Date Processed:  Date Student informed (please attach email)

Received Student Business Centre

Website: http://www.bond.edu.au/student-resources/
ABN: 88 010 694 121. CRICOS Provider Registration Code: 00017B. Version 1: June 2014