



# **AGENT USER GUIDE**

Submitting a Bond University  
Scholarship Application via  
StudyLink

## Submitting a Bond University Scholarship Application

From 15 June 2021, scholarship applications to Bond University need to be submitted via the [StudyLink Connect Portal](#).

You must first submit a study application on behalf of your student for their chosen program before submitting a scholarship application. Please download a copy of [user manual](#) detailing how to submit program applications.

Once you have submitted a program application for your student, please use this program application number when submitting a scholarship application on behalf of your student. Bond University scholarships are awarded to students who have excelled in the areas of academia, leadership, community and sport and each scholarship has specific eligibility requirements. It is important to ensure you have reviewed your student's eligibility before submitting a scholarship application on their behalf. Please refer to our [website](#) for eligibility requirements and a list of the scholarships available based on your student's country of residence.

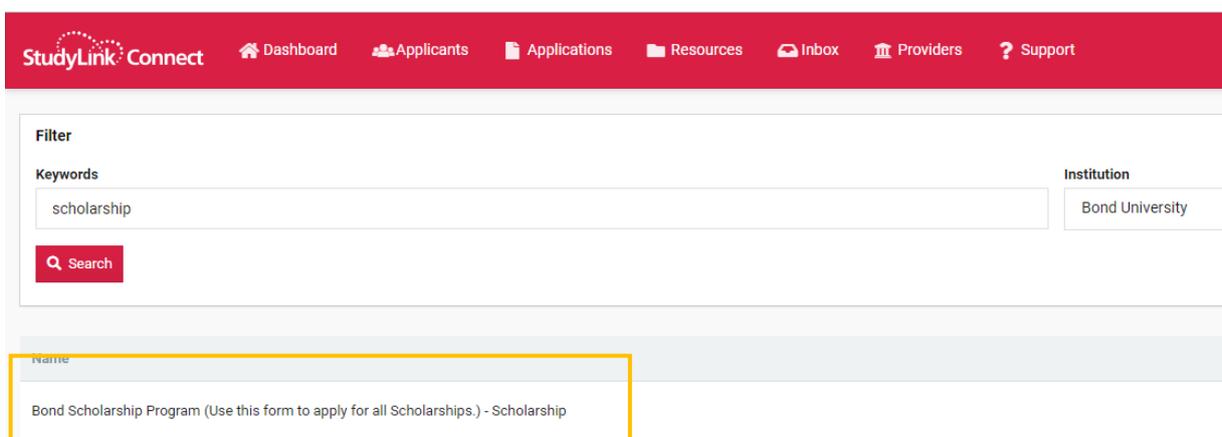
Please follow the below steps to create and submit a scholarship application. Before you begin, please ensure your student has completed the [Bond University Scholarship Supporting Document](#) so that you can upload this as a supporting document to their application.

### Create a scholarship application

1. Locate the student using the 'Search' function on the 'Applicants' screen.
2. Use the 'View' button to the right of the applicant record to open.
3. Select the 'Create Application' button from the top right of the screen.

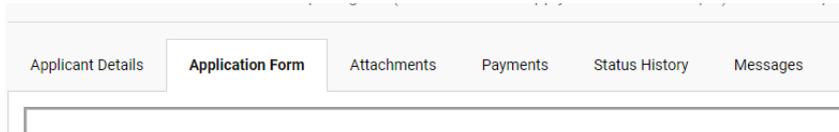


4. Search scholarship under Bond University to locate the "Bond Scholarship Program".



5. Select the 'Apply' button to the right of the Bond Scholarship Program.

- Select the 'Application Form' tab to begin the scholarship application



- Application Form – Personal Details:** The application form is displayed and the relevant information from the applicant record is pre-populated in the Personal Details section. Complete the remaining fields in this section as required, noting that mandatory fields are indicated with a \*.

***Please note that the application number is the application number of the student's study program application that you have already submitted.***



**Test, Student**  
Bond Scholarship Program

✔

All mandatory information is provided. Click next to proceed.

**Personal Details**

If you require assistance with your application, please contact one of our [Future Student Advisors](#) or visit the [Bond University Scholarship](#) web page.

<b>Title</b>	<b>First Name</b>	<b>Last Name</b>	<b>Date of Birth</b>	<b>Email Address</b>
Mr	Student	Test	28-Oct-2005	studenttest@agenta.tst
<b>Citizenship</b>	<b>Country of Residence</b>	<b>Bond ID</b>	<b>Student Type</b>	
COLOMBIA	COLOMBIA	If known	International	
<b>Application Number:</b>		4031850		
Copy the Application ID of your submitted program application from the My Applications tab above, or from the confirmation email you received after submitting your program application.				
<b>Program Level:</b>		Undergraduate		
Undergraduate: Bachelors and Diploma programs Postgraduate: Graduate Diplomas, Graduate Certificates, Masters and Doctoral programs				
<b>Are you currently studying Year 12 in Australia and expect to finish this year?</b>		No		

- Application Form – Scholarship Options:** Select the scholarships your student would like to apply for, please refer to the eligibility details of each scholarship on our [website](#). Please ensure you select 'yes' or 'no' for each scholarship option provided. Your student can only be considered for the scholarship(s) you have selected 'yes' for.

*Please note that if a student is successful in securing a scholarship, the student will need to accept their offer within 10 to 15 days of being informed of their scholarship. Please therefore consider in which scholarship round it would be best to submit your student's application according to their preferred semester start date and when they will be able to accept their offer.*

Scholarship Options

Scholarships for which you may be eligible to apply for will appear below under each scholarship category section. The results displayed under each category are based on the information you have provided above. For detailed information on eligibility, closing dates and selection criteria, please visit [Bond University's Scholarship web page](#).

You will be required to upload documents in support of your application. These document requirements will appear in the 'Supporting Documents' section.

Select the Scholarship/s that you wish to apply for:

**ACADEMIC SCHOLARSHIPS**

INTERNATIONAL UNDERGRADUATE EXCELLENCE SCHOLARSHIP

[Refer here](#) for the eligibility details for this scholarship.

Yes

Please see [Scholarship Information](#) for application closing dates by semester.

INTERNATIONAL STAND OUT SCHOLARSHIP

[Refer here](#) for the eligibility details for this scholarship.

Yes

Please see [Scholarship Information](#) for application closing dates by semester.

INTERNATIONAL LEADERSHIP SCHOLARSHIP

[Refer here](#) for the eligibility details for this scholarship.

No

Please see [Scholarship Information](#) for application closing dates by semester.

**GENERAL SCHOLARSHIPS**

TRANSFORMER SCHOLARSHIP

[Refer here](#) for the eligibility details for this scholarship.

Yes

Applications close 5 September 2021

- Application Form – Support Documents:** Upload the [Bond University Scholarship Supporting Document](#) into the supporting documents section. Please note, if you choose 'Attach later' you will need to upload this on the next page.

Supporting Documents

The Scholarships for which you have applied require the following supporting documents to be provided.

Supporting Statement  
([Download Template](#)):



File Attachment (DOC, DOCX, JPG, JPEG, PNG, PDF (unprotected) files up to 5MB in size) > [Get help](#)

Upload Now

[Attach Later](#)

[Choose Existing](#)

Drag and drop or click here to browse the file that you wish to attach to your application

Please note some scholarships may require additional supporting documents or files, which you must collect from your student and include as part of the application, prior to submitting.

Transformer Scholarship Video Pitch (URL)  
[Refer here](#) for details on what is required for the video:

✖

Resume:

✖ File Attachment (DOC, DOCX, JPG, JPEG, PNG, PDF (unprotected) files up to 5MB in size) > [Get help](#)

[Upload Now](#) [Attach Later](#) [Choose Existing](#)

Attach a document for this question later or choose **Upload Now**.

10. Once you have completed all the information fields and have uploaded the required documentation press the 'Next' button.
11. If you uploaded the supporting documentation on the previous page, you will be able to see the file under 'Required documentation' and can press Next at the bottom of the page.

✔ No further documents are required. Click **Next** at the bottom of the page to proceed.

Required documentation

Form question	Name	Size	Status	Action
✔ Supporting Documents > The Scholarships for which you have applied require the following supporting documents to be provided. > Supporting Statement ( <a href="#">Download Template</a> )	International Scholarship Application Form.pdf	522.7 KB	Attached	<a href="#">Remove</a>

12. If you did not upload the supporting documents on the previous page, you will need to upload these now under 'Required documentation' to continue. Choose from the following 3 options:
  - a. upload a single file which includes all documents
  - b. upload the documents individually or
  - c. select documents previously uploaded for the applicant
13. Once complete, select the 'Save' button before continuing.

Upload or confirm required attachments are provided then click **Save** button before continuing

Required documentation

Form question	Name	Size	Status	Action
<span style="color: red;">+</span> Supporting Documents > The Scholarships for which you have applied require the following supporting documents to be provided. > Supporting Statement <a href="#">(Download Template)</a>			Required	<input type="text" value="Please choose..."/>

**Option 1:** Upload a single file that includes all of your documents Help?

Drag and drop or click here to browse the file that you wish to attach to your application

**Option 2:** Upload your documents individually Help?

**Option 3:** Include Existing Documents Help?

Comments about this Application

If you have any additional notes or comments about this application, please enter them here.

Next »

14. Select the 'Next' button to continue.

Next »

15. Select the 'submit application' button and you will receive a submission confirmation as per the below.

Applicant Details   **Application Form**   Attachments   Payments   Status History   Messages

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**Test, Student**  
Bond Scholarship Program

✔ Thank you for submitting this application. It has been sent to Bond University and you will be notified when they receive it.

What's next?

- [View the application details](#) for this application

If you have any questions regarding the scholarship application process, please contact your [International Regional Manager](#) or the Office of Future Students at [international@bond.edu.au](mailto:international@bond.edu.au). For technical issues or should you require an application submission training session, please contact StudyLink at [support@studylink.com](mailto:support@studylink.com).