Connect-Learn-Engage

eGuide: Remote Learning for Students

The following eGuide provides valuable information and practical tips to help students successfully transition to remote learning in coming semesters.

BOND UNIVERSITY
OFFICE OF LEARNING AND TEACHING

Table of contents

The key to success is often the ability to adapt.
Confucius

Message from the Vice Chancellor and President

Dear Student,

The global pandemic has meant necessary changes to many aspects and activities of our lives, including education. Bond University prides itself on our personalised and transformational student experience, and indeed this is one of the reasons our students choose to undertake their studies at Bond. While the coming semester will mean that many of our students will not be able to attend on-campus lessons and classes, the University is committed to delivering an exceptional learner experience.

Our remote study plan for this semester aims to provide each and every student with a high-quality, dynamic, collaborative and interactive experience.

Things may look and feel different in the beginning, however we are confident that students will rise to the challenge and embrace learning in remote delivery. Bond will leverage our online learning platform, make use of live lectures with accompanying recordings, digital whiteboards for interactive demonstrations, online discussion boards and chat functions, educational videos and virtual group work sessions to help students engage with their learning and be connected to their academic teachers and fellow classmates. Assessments will also be designed to suit a remote environment to ensure students are provided with meaningful, authentic and realistic ways to demonstrate their knowledge, understanding and skills.

This guide is designed to support students successfully transition to remote learning in the coming semester. It provides essential information, practical strategies and helpful advice on what to expect, and how to effectively engage with your learning at Bond. It also provides support links and student services information to assist you achieve success in your learning journey.

Our teachers and staff look forward to welcoming you to the upcoming semester.

Yours sincerely,

Professor Tim Brailsford

Vice Chancellor & President, Bond University

The Bond student experience in remote delivery

Bond University continues to focus on a student-centred, interactive and highly personalised learner experience as we transition into our temporary remote learning offering in the upcoming semester.

Our remote learning and teaching delivery package ensures our students will still have access to the same world class academics, internationally recognised quality educational programs, and personalised student supports that are a fundamental part of the Bond experience. It's what makes us different, and what we know makes our students and graduates different, and therefore highly sought after around the globe.

Remote delivery at Bond seeks to replicate in the online space the face-to-face learning experience for which Bond is renowned. To achieve this, Bond will use real-time, remote learning in combination with flexible learning you can access any-time through online channels to help you get the most out of your subjects.

Synchronous: educators and students gather together to learn and interact in "real time"

Asynchronous: educators prepare subject materials and activities in advance that students can then access and interact with at any time

What to expect from the remote learning experience

Remote delivery will present you with a range of opportunities to interact with your educators and peers in dynamic online learning experiences which explore the subject content, prepare you for successful completion of your assessment and progression through your studies. These experiences may include:

- LIVE interactive classroom teaching sessions
- Recording of key classes and lectures available through our Learning Management System (iLearn)
- Access to high quality learning materials and content on the remote learning platform
- Opportunity to contribute to class in real-time or through pre-assigned discussion board uploads
- Access to virtual group work / collaborative learning through iLearn and other platforms e.g., TEAMs
- Relevant, authentic and rigorous assessment tasks that can be completed remotely
- Online access to library resources, readings and curated content to help you learn
- Virtual conferencing and face-to-face online meetings with your educators

How will remote delivery impact my assessment?

The move to remote delivery may mean that some assessment tasks are modified prior to commencement of semester. This has provided staff with an opportunity to review and, where appropriate, redevelop assessment tasks in new, dynamic and authentic ways which relate to students' future work contexts and employability. Any changes made will still align with subject learning outcomes and will be clearly communicated to you as part of your subject introduction. Should you have any questions or concerns regarding your assessment, please contact the subject coordinator or lead educator.

Possible Remote Assessment Types:

- Discussion/blog participation
- Online quizzes and tests
- Video assessment
- Virtual oral presentation
- Online journaling
- Take-home assignment
- ePortfolio

Navigating the remote delivery learning platform

iLearn is Bond University's Learning Management System (LMS) and will be the central hub for your remote learning experience. Your educators will use iLearn to deliver, communicate and provide learning activities and resources for all scheduled subjects. iLearn contains a number of powerful interactive tools that will be used to support and personalise your learning. These tools will enable you to share your insights and opinions, questions and responses just as you would have done if you were on the Bond campus.

iLearn tools

Announcements		These are one-way messages from your educators that will contain important and timely information and reminders about your subject
Discussions		This is a space where you could be asked to express your ideas, give feedback, or ask questions about the subject or your assignments
Messages		This tool allows you to communicate with your educator and/or peers within the iLearn system
Conversations		Conversations may be enabled on a content item; this means that you can discuss the content item with your educator and classmates

Collaborate Classroom

Collaborate is a real-time video conferencing tool used to deliver classes and meetings. Each subject has a dedicated Collaborate Classroom which you can access from your subject iLearn site via 'Details and Actions' – click 'subject room'.

Collaborate
for Students

Netiquette is the culture of online learning. As in a face-to-face setting, interactions in the Collaborate Classroom should continue to be respectful and inclusive. Click here for tips about online netiquette.

Features of our Collaborate Classroom include:

Breakout rooms	Whiteboard	Share Files	Share Screen

There is also a recording function, live chat feature, and ability to ask questions by raising a virtual hand and respond to questions using emojis.

Making good choices in remote learning

Academic Integrity is a core value of Bond University and an important consideration for students as you embark on a remote learning journey with us. By acting honestly, ethically and making good choices in completing all your remote learning activities, including assessment, you will help to ensure the very high standards of a Bond University education are maintained and upheld.

Academic
Integrity
Website

Academic Integrity
iLearn Module
(log-in may be required)

Preparing for remote learning – technical considerations

Study and learning remotely and off-campus can be challenging for some students, whilst others find that they enjoy the added flexibility, convenience and opportunities to connect with staff and students online.
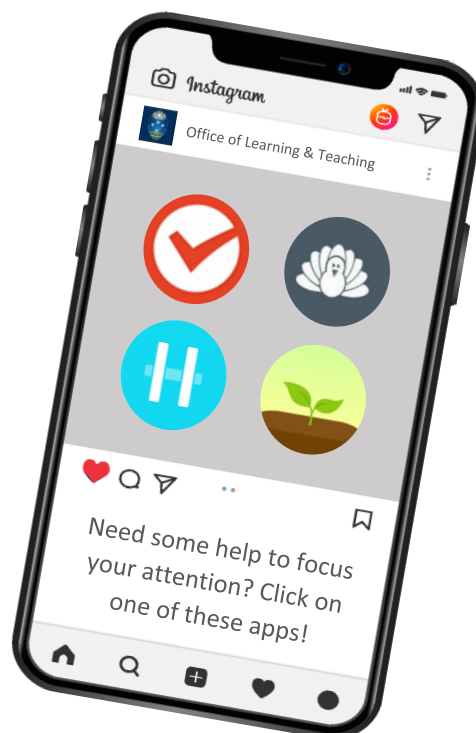
To get the most out of your remote learning experience it is important that you ensure you have everything you need in order to actively engage in scheduled class sessions and activities.

The minimum requirements include:

- Access to a laptop or desktop computer (PC or Mac)
- Internet access (Broadband internet speed recommended)
- Web browser (Chrome recommended)
- Headphones/speakers

Additional tools that will help enhance your participation and remote learning experience include:

- Webcam or inbuilt camera (if using video)
- Microphone

Office of Learning & Teaching

Need some help to focus your attention? Click on one of these apps!

TIP: Take some time to familiarise yourself with your subject iLearn sites and the online tools you will be using.
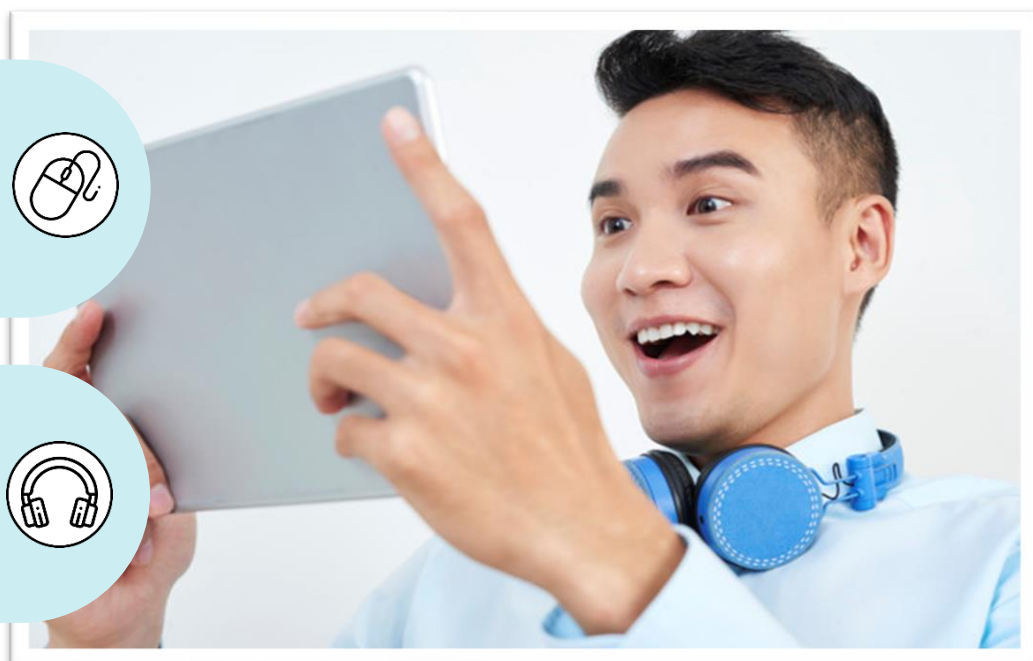
TIP: A good set of headphones will help you to focus, reduce feedback noise and avoid disturbing others.

Browser Support
Your Collaborate Classroom requires a modern web browser and certain permissions. Click here for details.

Troubleshooting
Having difficulty accessing your remote learning resources? Check out these helpful troubleshooting guides and FAQs.

Experiencing technical problems? Don't panic. Click here for access to help servicedesk@bond.edu.au or call +61 7 5595 4444 Monday-Friday between 8am and 5pm AEST

Tips for success in remote learning

1. Create a comfortable study space and eliminate distractions

Setting up a regular workspace will help you stay organised and achieve your goals. Ensure this space is quiet, free from distractions, and that all the equipment and resources you need are readily accessible (e.g., required books, materials, headphones)

2.   Develop and stick to a routine

Establishing a routine and managing your time effectively are essential to achieving the self-direction and autonomy needed for remote learning success.

- Make note of major assessment due dates and develop a plan for when and how you will approach each task
- Create a weekly planner which allocates time to attend scheduled classes, engage with readings, participate in discussion boards and virtual group work

3. Actively engage and participate in your learning

Learning is an active process. Participating in synchronous and asynchronous learning activities will ensure you will get the most out of what your subject has to offer.

- Many of your subjects will have discussion forums – be sure to engage with these to help you better understand subject material and connect with your classmates
- Make sure you check-in to your iLearn subjects as often as you can as this will help you keep on top of your study and key communications
- Utilise chat features and other feedback tools to actively engage in synchronous sessions
- Be proactive in asking for help, especially if you feel you are falling behind. Some students take time to adjust to remote delivery but remember your educator is always there to help and support you
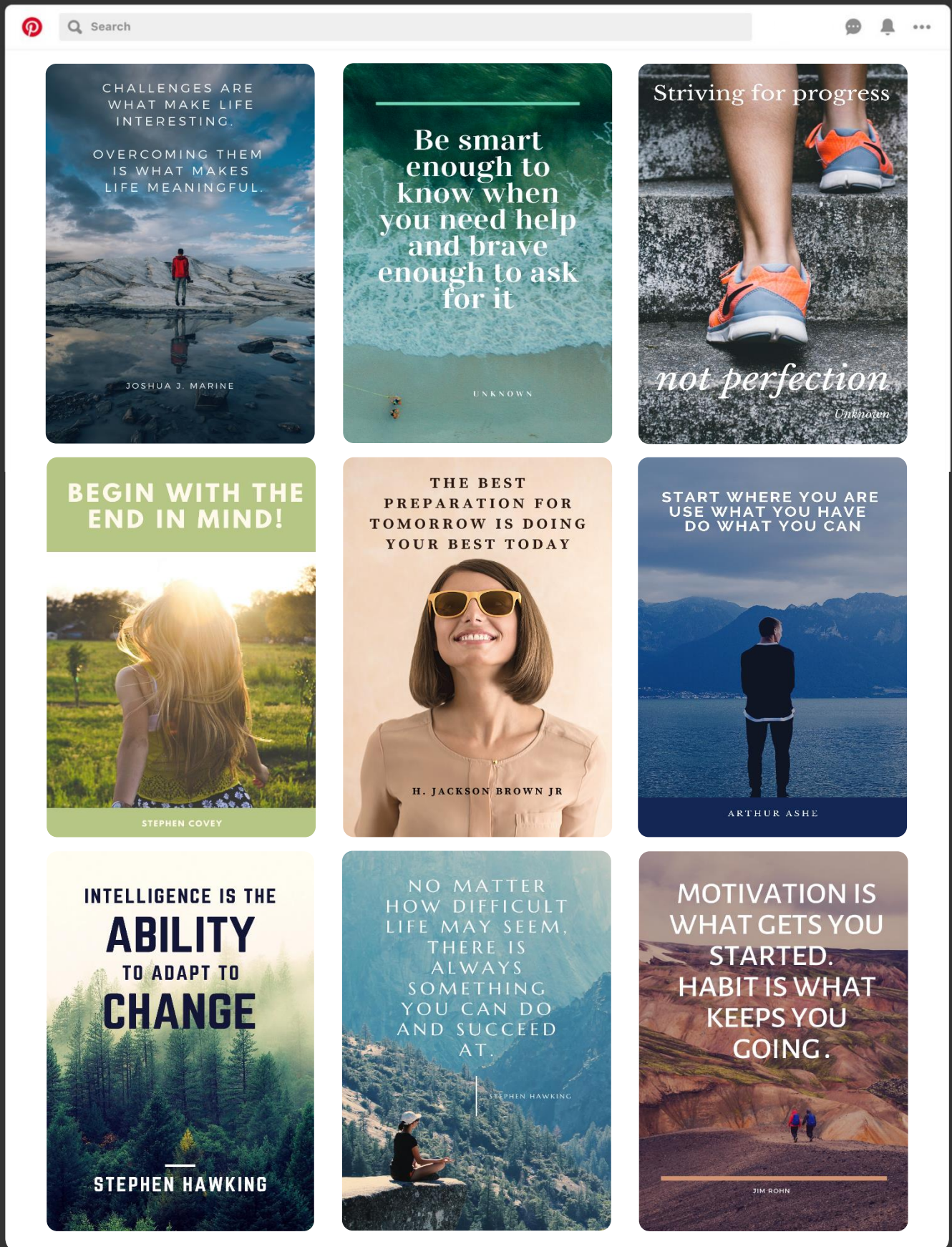
4.   Mindset is everything!

Treat your online subject the way you would a face-to-face subject, or better still a job. A positive, professional and ethical approach will help you find the opportunity in remote delivery to further develop the soft skills needed for success in life and your future career e.g., integrity, commitment, self-discipline, time management

5. Be patient and kind to yourself and others

Remember these are difficult times and everyone, including you, is doing their best. Showing kindness, grace and respect toward one another will lead to a more satisfying and productive learning experience for all. 'We're all in this together'.

Inspiration Board

CHALLENGES ARE
WHAT MAKE LIFE
INTERESTING.

OVERCOMING THEM
IS WHAT MAKES
LIFE MEANINGFUL.

JOSHUA J. MARINE

Be smart enough to know when you need help and brave enough to ask for it

UNKNOWN

Striving for progress

not perfection

Unknown

BEGIN WITH THE
END IN MIND!

STEPHEN COVEY

THE BEST
PREPARATION FOR
TOMORROW IS DOING
YOUR BEST TODAY

H. JACKSON BROWN JR

START WHERE YOU ARE
USE WHAT YOU HAVE
DO WHAT YOU CAN

ARTHUR ASHE

INTELLIGENCE IS THE
ABILITY
TO ADAPT TO
CHANGE

STEPHEN HAWKING

NO MATTER
HOW DIFFICULT
LIFE MAY SEEM,
THERE IS
ALWAYS
SOMETHING
YOU CAN DO
AND SUCCEED
AT.

STEPHEN HAWKING

MOTIVATION IS
WHAT GETS YOU
STARTED.
HABIT IS WHAT
KEEPS YOU
GOING.

JIM ROHN

Supporting your wellbeing while remote learning

Attending your classes remotely will be a new experience for everyone. It is important that you look after your own health and wellbeing during this time. You need to follow all public health directions and restrictions to assist in the control of the COVID19 pandemic and to protect yourself. You also need to look after yourself, and each other, during this time of increased isolation.

At Bond University, we are fully committed to delivering high-quality learning and a supportive learning experience to all our learners to ensure they reach their potential. Supporting you to achieve your learning outcomes is our number one priority. Your Lecturers and Tutors will continue to be readily accessible to assist with your studies.

If at any time you require further confidential advice regarding your study, please contact your Student Affairs and Service Quality office within your program/home Faculty:
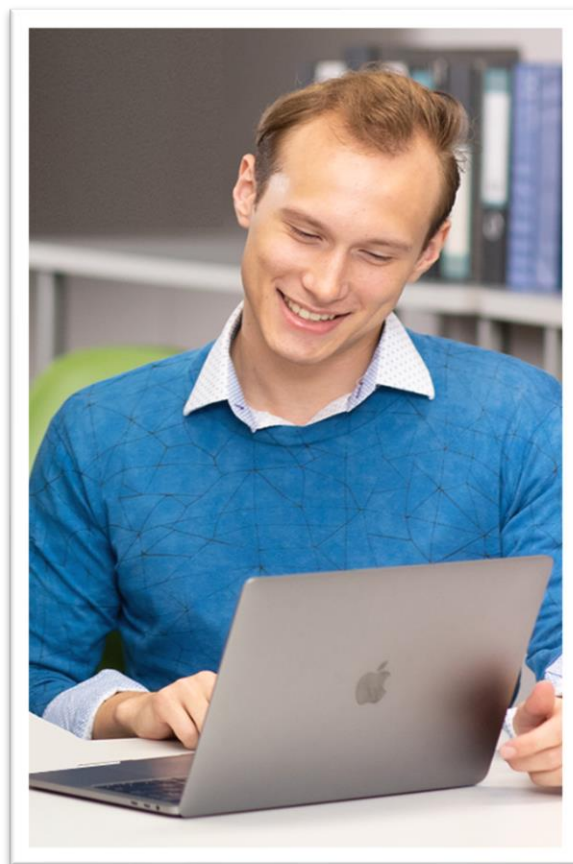
Faculty of Health Sciences and Medicine				Faculty of Law
Bond Business School				Faculty of Society and Design
Bond University College (Student Support and Success Officer)				Transformation CoLab (Program Manager)

Don't forget that even though you may not be on campus, the full range of Bond University Support services remain available to you. As a 'Bondy', it is important for you to remain engaged with the broader university. Our Bond staff are here to assist you with that sense of engagement. Please reach out for our support. There are teams of dedicated support and service staff waiting to advise you on any query you might have whilst on your journey with us at Bond. Available supports and contacts are listed on the next page.

Student Business Centre

All queries regarding subject enrolment, time tabling, student ID cards, visas and financial aid programs should be lodged via email.

☎ +61 7 5595 4049
✉ sbc@bond.edu.au

Library

See the library website for a range virtual services that are available to support students working remotely including: chat with a librarian, book an online appointment, library research guides, electronic resources and FAQs.

☎ +61 7 5595 1510
✉ library@bond.edu.au
💻 Library Link

Medical, Psychological and Disability Services

Bond is an inclusive university that supports students whose capacity to complete studies, exams or assessment tasks may be impacted by a range of conditions. It is essential that you notify the Disability Officer of your requirements ASAP.

☎ +61 7 5595 4002
✉ disabilitysupport@bond.edu.au
💻 Disability Services Link

Medical

The Medical Centre is open and available for appointments and telehealth. Contact the centre for details and bookings.

☎ +61 7 5595 4043
✉ ssmc@bond.edu.au
💻 Medical Centre Link

Nyombil Centre

Provides pastoral, cultural, academic and career supports for Aboriginal and Torres Strait Islander students.

☎ +61 7 5595 5617
✉ jamurrary@bond.edu.au
💻 Nyombil Centre Link

Information Technology Services

The ITS service desk provides assistance to students on technical issues and general computing supports.

☎ +61 7 5595 4444
✉ servicedesk@bond.edu.au
💻 ITS ServiceNow Link

Academic Skills Centre

See the Academic Skills Centre iLearn page for free personalised one-on-one support, online workshops, podcasts, academic skills resources, online consultations and small group sessions to improve your academic, literacy and numeracy skills.

☎ +61 7 5595 5617
✉ asc@bond.edu.au
💻 Academic Skills Centre Link

Career Development Centre

Career and BeyondBond information and virtual supports are available to students via phone or email. Additional information is provided on the Bond COVID-19 website listed at the bottom of this page.

☎ +61 7 5595 3388
✉ General Enquires: cdc@bond.edu.au
✉ Beyond Bond: beyondbond@bond.edu.au

Counselling

Counselling services are free and confidential. Appointments are available in a face-to-face or online setting and can be made using the contact details below.

☎ +61 7 5595 4002
✉ StudentCounselling@bond.edu.au
💻 Counselling Link

Support Service Page

Additional support services can be accessed via:
💻 https://bond.edu.au/current-students/services-support

For information about COVID-19 visit the Bond COVID-19 website:
💻 https://bond.edu.au/novel-coronavirus

Connect-Learn-Engage