FAQs
Contract Law A
LAWS11/75-201

1. What should I do if I missed my Week 10 tutorial?
You should inform your tutor of the reasons for your absence so that your attendance may be excused where appropriate. You should complete the tutorial and self-correct your work by referring to the Week 10 Tutorial Answer Guide (which has been made available in the ‘Tutorial Questions’ folder). This video may also prove useful to students who are looking to revise the content.

2. What are the arrangements for the Week 11 tutorial?
Students may participate via Collaborate, which is an iLearn function. You will find the ‘Collaborate Classrooms’ link in the left-hand column of the subject iLearn page. Enter the session that corresponds with your regular tutorial (not the ‘Course Room’ session). Please contact us if you are not able to participate at your usual time and would like to join another session instead.

As many of you are currently in transit or in other parts of the world, we understand if you are not able to attend via Collaborate. If that is the case, please let your tutor know. An answer will be posted later in the week for the benefit of all students.

3. How do I use Collaborate?
Please follow this link for a very brief video that provides guidance on how to use Collaborate: Collaborate for Students.

You may enter the session up to 15 minutes early. Please do not be concerned if you cannot see or hear your tutor at
that time. They will likely join the session at the scheduled commencement time.

If you are new to Collaborate, you may wish to use the 15 minutes preceding your session to practice using the chat, audio, and video options, so we can start promptly at 5 minutes past the hour.

If you are having difficulties, please ensure that you are using the Chrome browser.

4. What are the arrangements for the Week 11 lecture?

At this stage, the Week 11 lecture will be streamed at the usual time and made available via the 'Subject Recordings' link in the left-hand column of the subject iLearn page. If this changes, we will let you know.

5. What will happen to the Week 12 content?

As you know, our Week 12 classes have been cancelled. Academics have been asked to include the Week 12 content in Week 11. This requirement should have very little impact on the Week 11 lecture in this subject. The Week 12 lecture was reserved for revision. This means that we will not need to vary our plan for the Week 11 lecture. If we have time, we will include some revision in the Week 11 lecture.

Week 12 tutorials are also cancelled. This means that you will not have the usual opportunity to practice applying the content taught the in the Week 11 lecture. We hope to discuss this further in the Week 11 lecture.

6. What will our end-of-semester assessment look like?

Alternative assessment arrangements are currently being devised/approved at a Faculty and University level. Our understanding is that this information will likely be released to students on Monday. We will update this fact sheet with further information as soon as possible.

7. How should we prepare for the end-of-semester assessment?

We recommend that you ensure that you understand the content delivered over the course of the subject and that you have completed all the tutorials. As usual, you should
also ensure that you have prepared a summarised set of course notes that can be used to assist you in answering problem-based questions.

As is always the case, we also recommend that you practice past exam questions. You should begin by opening the ‘Revision Radio’ folder and completing those questions. You can self-correct by watching the videos located in that resource. The first question involves content covered in Week 11 lecture, so you should leave that one until last.

8. Will our teachers still review past exam questions?

We can review past exam answers (and the like) during a consultation (see FAQ 9) or via email. As is typically the case, we will be using a sign-up sheet system for such requests during the study/examination period. In order to manage our time equitably, students will be limited to one 20-minute consultation OR one email review during this busy time.

We will post an online sign-up sheet in Week 11. We will provide you with notice before we do so.

9. How are consultations being conducted?

As is typically the case, we will be managing consultations during the study/examination period via an online sign-up sheet. In order to manage our time equitably, students will be limited to one 20-minute consultation OR one email review during this busy time.

Consultations will be conducted via Microsoft Teams. We have chosen this format as the software is part of the standard Bond University Microsoft Software package available to students via office.bond.edu.au. Download Microsoft Teams from this site and explore it before the time of your scheduled consultation. The Teams application can be downloaded on your computer or mobile.

At the time of your scheduled consultation, the person you have booked the consultation with will initiate a ‘chat’. Please ensure that you have opened Teams and are prepared to answer a few minutes before this time or you may not receive a notification for the call. During the chat, we can turn on the video (or microphone function) so that we can see and hear (or just hear) each other. We can share documents using the ‘attach file’ (paperclip) function. We
can create a group if you would like to attend in groups, but this will be at the discretion of the student who booked the session.

Microsoft Teams is very simple. You should be able to join us for a consultation via the ‘chat’ function without much effort on your part. If you would like to understand more about the Chat function in Microsoft Teams, you may refer to the following resource: Chat in Microsoft Teams.

10. What if I have other concerns or questions about the subject?

We are dedicated to supporting you with your studies. You do not need to book a consultation in order to contact us with your concerns. Nor are you required to book a consultation if you have a question about the subject (that doesn’t involve reviewing work). We are more than happy to address these matters via email, and we encourage you to reach out.