# Application for Postgraduate Admission

## 1 Personal Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
</tr>
<tr>
<td>Given name(s)</td>
<td></td>
</tr>
<tr>
<td>Surname or family name</td>
<td></td>
</tr>
<tr>
<td>Preferred name (or nickname)</td>
<td></td>
</tr>
<tr>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td>Date of birth</td>
<td>Day: [ ] Month: [ ] Year: [ ]</td>
</tr>
<tr>
<td>Citizenship</td>
<td></td>
</tr>
<tr>
<td>Country of birth</td>
<td></td>
</tr>
<tr>
<td>If you are not an Australian citizen, do you hold a permanent resident visa?</td>
<td>Yes [ ] No [ ]</td>
</tr>
<tr>
<td>Are you of Aboriginal or Torres Strait Islander decent, please select from the following:</td>
<td>Aboriginal [ ] Torres Strait Islander [ ] Aboriginal and Torres Strait Islander [ ] Unknown [ ] No [ ]</td>
</tr>
<tr>
<td>Address for correspondence (applicants address only)</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>Postcode/Zip code</td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
</tbody>
</table>

## 2 Preferred course of study

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree - Preference 1 (if combined degree list as one preference ie. MBus/MBL)</td>
<td></td>
</tr>
<tr>
<td>Degree - Preference 2 (if applicable)</td>
<td></td>
</tr>
<tr>
<td>Major/area of specialisation</td>
<td></td>
</tr>
<tr>
<td>Commencement semester</td>
<td>January 20 [ ] May 20 [ ] September 20 [ ]</td>
</tr>
<tr>
<td>Do you intend to study on a full-time or part-time basis</td>
<td>Full-time [ ] Part-time [ ]</td>
</tr>
</tbody>
</table>

Office Use Only

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE RECEIVED</td>
<td></td>
</tr>
<tr>
<td>ENTERED</td>
<td></td>
</tr>
</tbody>
</table>
### Special requirements

Do you suffer from any condition - medical or otherwise, which will require Bond University to make special provision for you, either academically or with regard to on-campus accommodation?

If yes, you are required to provide specialist documentation with your application.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

### Tertiary education

Give details of your tertiary (higher education) studies.

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Name of qualification</th>
<th>School or college</th>
<th>State or country</th>
<th>F/T or P/T</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>eg: 1993-1995</td>
<td>Bachelor of Arts</td>
<td>University of Queensland</td>
<td>Queensland</td>
<td>F/T</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If you are currently enrolled, indicate when you expect to qualify for your award.

<table>
<thead>
<tr>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
</table>

### Employment history

Please provide details of your employment history and briefly describe your duties. Applicants are encouraged to provide a separate, more detailed resume. Master of Business Administration (MBA) applicants must provide this documentation.

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Employer</th>
<th>Position/nature of duties</th>
<th>F/T or P/T</th>
</tr>
</thead>
</table>

### Career objectives and goals – optional (but will assist with your application)*

Indicate your career objectives; be as specific as you can. Where do you see yourself five years from now?

Indicate the benefits you expect to gain from your proposed program; be as explicit as possible.

*NOT APPLICABLE FOR MBA AND EMBA APPLICANTS
Each semester some Faculties of the University award a limited number of part tuition scholarships to incoming students. These scholarships are awarded on the basis of outstanding academic and other achievements. In order to be considered for a scholarship you should include the following:

- a personal statement outlining why you should be awarded a Bond University Dean's Scholarship
- appropriate references that will support your application
- certified copies of any other documents, awards or examples of completed works that will support your application.

The Faculty of Health Sciences and Medicine does not offer scholarships but may interview exceptional applicants for a Clinical Internship.

To be considered in the main round of scholarship offers, your complete application must be received by the following dates:
- November 1, for admission in the January semester
- March 1, for admission in the May semester
- July 1, for admission in the September semester

Applications received after these dates may be considered in subsequent rounds (quotas permitting).

Supporting statement*

The following question has no ‘correct’ answer, but may be helpful in the processing of your application. The question is about how you see your future. Please type, or write clearly. Attach a separate sheet if more space is required.

What are your future goals and ambitions?

*NOT APPLICABLE FOR MBA AND EMBA APPLICANTS
MBA and EMBA Candidates are required to submit a cover letter addressing their career objectives, future ambitions and experience they will bring to their MBA or EMBA class.

Referee Reports
All applicants are required to provide two references, one of which must be work related. Your nominated referees should forward their references directly to the Office of Admissions, quoting your full name and chosen program.

How did you find out about Bond University?

- [ ] Friend
- [ ] Advertisement
- [ ] Bond Website
- [ ] Study Abroad program
- [ ] Other student or graduate of Bond University
- [ ] Bond Open Day
- [ ] Careers market (specify)
- [ ] Education exhibit (specify)
- [ ] Other________

Privacy Collection Statement

Bond University (‘BU’) may collect personal information about you, including:

- the information on this form;
- information provided by your nominated next of kin in relation to this application; and
- information on other forms or documents requested by, and provided by you or other educational institutions to BU.

BU collects this information for the purpose of:

- assessing your application;
- providing services to you;

[ ] unless you indicate that you do not wish BU to use your personal information for this particular purpose by placing a tick in the adjacent box, providing you with information about other services that BU offers that may be of interest to you;

- facilitating BU’s internal business operations, including the fulfilment of any legal requirements;

[ ] unless you indicate that you do not wish BU to use your personal information for this particular purpose by placing a tick in the adjacent box, providing you with promotional information about BU.

In the case of visa details, BU is required to collect this information pursuant to Australian Immigration Laws.

BU may disclose personal information about you to:

- service providers, who assist BU in operating its business, however, these service providers are required to comply with BU’s privacy policy in how they handle your personal information;
- a purchaser of the assets and operations of BU’s business, providing those assets and operations are purchased as a going concern;
- its related entities;
- in the case of untrue or misleading information, Universities Australia (UA) or any (UA) member institution;
- in the case of an emergency involving you, your next of kin; and
- your agent, whose details appear on the front of this form, and/or your next of kin for the purpose of processing your application.

If the personal information you provide to BU is incomplete and/or inaccurate, BU may be unable to process this application and/or be unable to provide you with the services you are seeking.

You may access the personal information BU holds about you in accordance with BU’s privacy policy.
Information for applicants

Applications
Your application will not be processed unless it is accompanied by all relevant documentation. Certified photocopies of original documents are preferred as originals will not be returned. Applications may be made at any stage during the year, however, applicants who wish to be considered for a scholarship must lodge their application by the closing dates listed on the application form.

Offers
If you meet the University's entry requirements you will normally receive a formal letter of offer within two weeks of your application arriving at the Office of Admissions. Your letter of offer will include a unique student identification number (SID). Please use this in any subsequent dealings with the University.

Acceptance procedure – Australian citizens and permanent residents
To accept your offer of a place at Bond University, you must return the response to offer form which accompanies your letter of offer, together with your deposit or a completed Request for FEE-HELP form. Payment must be in the form of a cheque or bank draft, direct deposit, BPAY, via credit card (excluding Diners Club) made payable to Bond University. The tuition deposit will be deducted from your first semester's tuition fees upon enrolment.

Registration and enrolment
Students who accept their offers may access detailed instructions concerning registration procedures approximately one month prior to the commencement of their course, via the Bond website. Students should plan to arrive on campus one week prior to the commencement of classes to participate in orientation.

Deferment
In certain circumstances, Bond University will permit deferment of an offered place for up to one year. Applicants will only be permitted to defer if they have paid the non-refundable tuition deposit.

Special Requirements
Students who have a disability and who require BU to adjust a process or procedure or wish BU to provide equipment or other physical aids, must disclose the nature and extent of the disability to BU. As part of the application process students with a disability must contact the University's Disability Support Officer on telephone +61 7 5595 4014, to confidentially discuss their requirements.

IMPORTANT: Checklist for applicants
You must include the following to ensure your application is assessed promptly:

☐ a certified copy of your university/TAFE college transcript and testamur (if you have undertaken higher education studies)*

☐ a detailed resume (if you are a mature-age applicant)

☐ scholarship supporting documentation (if applying for scholarship)

☐ detailed course outlines (if applying for credit)

... and you must have

☐ organised two references to be forwarded to Bond University (if applicable)

*Not required for Bond University graduates

Return this form to

OFFICE OF ADMISSIONS
Bond University, University Drive, Robina
Queensland 4229 Australia

For further information visit www.bond.edu.au or, please contact the University direct on:
FREECALL: 1800 074 074
Fax: (07) 5595 1015

Australian Regional Managers
For a list of Bond University representatives in your state, please go to
www.bond.edu.au/contact/domestic

If you have any questions regarding your application please visit www.bond.edu.au or contact:
Office of Admissions, Bond University, Queensland 4229, AUSTRALIA • Tel: 1800 074 074