



DUKE UNIVERSITY LAW SCHOOL
EXCHANGE GUIDE
(Durham, North Carolina, USA)

Contact Information

International Studies Department
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Web page: <http://www.law.duke.edu/international/>

Contact person for incoming students

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Contact person for outgoing students

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Application Forms/Registration Package

- Application available for download at <http://www.law.duke.edu/internat/appinformation#checklist>

Required Documents

- Application
- Resume
- Personal Statement
- 1 Recommendation Letter
- Transcript
- Signed Certification Letter

Application Deadlines

- *Fall Semester: March 15*
- *Spring Semester: September 15*

Study program

LLM (Law)

Courses Available

Course offerings at Duke Law School may change from year to year and semester to semester. To review courses that will be taught in the coming semester, select that semester's "Class Schedule" link under "Schedules" at <http://www.law.duke.edu/curriculum>

Some courses are not available to LLM or exchange students. Exchange students should therefore have alternative courses selected and approved by their home university in case their first choices are not available. Exchange administrators are encouraged to check with the International Studies department in advance with questions about course content and appropriateness of particular courses for exchange students.

Language of Instruction

English

Language requirements: None – partner universities should be confident in incoming students' English proficiency.

Required Credit Hours

Exchange students coming to Duke Law School are required to enroll in a minimum of 8 credit hours per semester to maintain their full-time student visa status. Exchange students' home universities may require a higher number of credit hours but should be aware that the average credit hours of enrolment are 9-13 credit hours per semester. The number of courses this load represents will vary because courses carry different numbers of credit hours according to the length of time they meet each week.

Calendar

- *Fall semester (Fall Term):* August 18 – December 19
- *Spring semester (Spring Term):* January 8 – May 1

Housing

Duke Law School housing suggestions are made available to students via the Admitted Students website, for which login and password information is issued after admission offer is accepted.

****Please note** that the International Studies department discourages on-campus housing for incoming international students.

Health Insurance

Students with F1 or J1 visas are automatically enrolled in the Duke plan. Complete information can be found at <http://studentaffairs.duke.edu/studenthealth/international-students-scholars>

Visa

Visa information is distributed upon admission; exchange students are issued J-1 visas through Duke's Visa Services office

Orientation Program

Fall Semester: August 18-22

Spring Semester: Schedule based on students' arrival dates and semester start date

Fees (Estimates)

- Health Fee - \$300
- Health Insurance (mandatory) - \$900
- Law Bar Dues - \$55
- Books & Supplies - \$700
- Graduate Student Activity Fee - \$17
- Transcript Fee - \$40
- Recreation Fee - \$87

IMPORTANT INFORMATION

Please insure that all exchange students planning to study at Duke Law School are made aware of the following:

- Exchange students, like all students at Duke Law School, will be expected to attend class regularly, as well as to participate in class discussions. Faculty members will make note of students with excessive absences and may refuse to allow such students to sit for exams.
- Students will **not** be able to drop classes or change to "auditing" status after the seventh week of the semester without penalty.
- The International Studies Department looks forward to welcoming exchange students and should be their first resource if they are having difficulty with any aspect of their program at Duke Law School.

Transcripts

Because of U.S. federal law, the only person who can request a transcript is the student. The Law School does NOT issue transcripts. Instead, students should request them from the University Registrar.

Information and options for students ordering transcripts can be found at <http://registrar.duke.edu/student-records/transcripts-verifications>. There is no charge to process a transcript request.